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3 February 2021

## EXECUTIVE

A meeting of the **Executive** will be held on **Thursday, 11th February, 2021 at 10.00 am**. This will be a virtual meeting and you can observe the meeting [via our Youtube Page](#).

PHIL SHEARS  
Managing Director

### Membership:

Councillors Connett (Leader), Dewhirst (Deputy Leader), J Hook, Keeling, Jeffries, MacGregor, Purser, Taylor and Wrigley

**Please Note:** The meeting will be live streamed with the exception where there are confidential or exempt items, which may need to be considered in the absence of the media and public.

## A G E N D A

1. **Apologies for absence**

2. **Minutes** (Pages 5 - 8)

To approve and sign the minutes of the meeting held on 5 January 2021.

3. **Declarations of Interest (if any)**

4. **Public Questions (if any)**

Members of the Public may ask questions of the Leader or an Executive Member. A maximum period of 15 minutes will be allowed with a maximum of period of three minutes per questioner.

The deadline for questions is no later than 12 noon two working days before the date of the meeting.

5. **Executive Forward Plan**

To note forthcoming decisions anticipated [on the Executive Forward Plan](#)

**Recommendations to Full Council**

6. **Final Financial Plan proposals 2021/22 to 2023/24** (Pages 9 - 62)

7. **Teignmouth Public Spaces Protection Order (PSPO)** (Pages 63 - 88)

8. **Notice of Motion - Equality of Representation** (Pages 89 - 94)

**Executive Key Decision**

9. **Proposed long lettings and a freehold transfer of public WC's to Teignmouth Town Council** (Pages 95 - 100)

**Reports/Items for consideration**

10. **PSPO (Control of Dogs) Review Group Report**

To consider the recommendation of [Overview and Scrutiny Committee \(1\) 22 December 2021](#)

**RECOMMENDED** the Executive approve the following to promote the existing PSPO (Control of Dogs) within the District:

- (1) The Environmental Protection Manager requesting Town and Parish Councils to publicise the PSPO in their residents' newsletters, and circulating a guidance publicity tool kit to assist with this; and
- (2) A-boards, or similar for dog fouling hot spot areas being financed through the Councillors Community Fund scheme, and that Councillors advise their Town and Parish Councils accordingly so that Town and Parish Councils can locate the signs when and where necessary. As part of this initiative, the Environment Protection Manager, and Cllrs D Cox and Phipps have discussions with Teignmouth Town Council to support them in a publicity campaign and for them to arrange for appropriate signage for the Den in order to address concerns raised in relation this area.

11. **Devon Joint Waste Strategy Public Consultation**

To consider the recommendation of [Overview and Scrutiny Committee \(1\) 12 January 2021](#)

**RECOMMENDED** to Executive that the content of the draft Resource and Waste Management Strategy for Devon and Torbay is approved for public consultation.

**12. Notice of Motion - Retention of the £20 Universal credit uplift**

For the Executive to consider their response to the Notice of Motion on the retention of the £20 Universal credit uplift submitted by Cllr D Cox to the [Full Council 14 January 2021](#).

If you would like this information in another format, please telephone 01626 361101 or e-mail [info@teignbridge.gov.uk](mailto:info@teignbridge.gov.uk)

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## **EXECUTIVE**

### **5 JANUARY 2021**

#### **Present:**

Cllrs Connett (Leader), Dewhirst (Deputy Leader), J Hook, Keeling, Jeffries, MacGregor, Purser, Taylor and Wrigley

#### **Members in Attendance:**

Cllrs G Hook and Swain

#### **Officers in Attendance:**

Phil Shears, Managing Director

Martin Flitcroft, Chief Finance Officer & Head of Corporate Services

Tracey Hooper, Revenue, Benefits & Fraud Manager

Fergus Pate, Principal Delivery Officer

Charles Acland, Self Build Project Officer

Sarah Selway, Democratic Services Team Leader & Deputy Monitoring Officer

Christopher Morgan, Trainee Democratic Services Officer

*These decisions will take effect from 10.00 a.m. on 12 January 2021 unless called-in or identified as urgent in the minute.*

#### **1. MINUTES**

The minutes of the meeting held on 1 December 2020 were approved as a correct record and will be signed at the earliest convenience.

#### **2. NATIONAL LOCKDOWN**

The Managing Director advised of the actions that the Council were taking in response to the announcement of the National lockdown. He directed Members and residents to the Council's website for initial inquiries and information.

#### **3. DECLARATIONS OF INTEREST**

None.

#### **4. EXECUTIVE FORWARD PLAN**

The Leader advised that a report on Striving for 60% Recycling for Teignbridge would be on the agenda for Executive in March.

**RESOLVED** that the Forward Plan be noted.

## **5. INITIAL FINANCIAL PLAN PROPOSALS 2021/22 TO 2023/24**

The Leader stated that this was the initial budget report and that in light of the evolving position with the pandemic and the announcement of a lockdown, there could be a requirement to review the initial budget which may result in additional Committee meetings.

The Executive Member for Corporate Resources presented the report to consider the initial financial plan proposals 2021/22 to 2023/24 to be published for comments over the next six weeks. He thanked officers for their work to produce a balanced budget.

The Chief Finance Officer outlined the current budget position and the savings that would need to be found in future years. He confirmed that the New Homes Bonus would continue for another year but there was no details of what could replace it going forward.

The Leader brought attention to the proposed increase to car parking charges, some extension to winter charges and the introduction of charges in some free car parks. This proposal formed part of the public consultation process.

**RECOMMENDED** to Council that it approves the council tax base of 48,410 for 2021/22 at appendix 2 of the circulated report.

The vote was unanimous.

## **6. COUNCIL TAX REDUCTION SCHEME FOR 2021/22**

The Executive Member for Corporate Resources presented the report to notify members of a proposed change to the Council Tax Reduction Scheme for 2021/22 and the supporting Discretionary Discount and Exceptional Hardship policy.

The Revenue, Benefits and Fraud Manager highlighted the main change to the Council Tax Reduction Scheme which was to increase flexibility to make provision to disregard any emergency increases to the levels of welfare benefits made by Government.

**RECOMMENDED** to Council that:

- (1) the current [Council Tax Reduction Scheme](#) be adopted for the year 2021/22 with the one proposed change set out in this report; and
- (2) the revised Discretionary Discount and Exceptional Hardship Scheme (see appendix A) be adopted from 1 April 2021.

The vote was unanimous.

**7. NOTICE OF MOTION - PREFERENCE VOTING INCLUDING PROPORTIONAL REPRESENTATION**

Cllr Swain presented his Notice of Motion on Preference Voting including proportional representation submitted to [Full Council on 23 November 2020](#). He commented that first past the post was not a fair system, it was disproportionate and that the voting age should be reduced to age 16 to improve democratic participation and accountability.

Members supported the Notice of Motion and felt that proportional representation and lowering the voting age to 16 would promote better engagement with local democracy and give young people a voice.

**RECOMMENDED to Council:-**

- (1) To call upon Her Majesty's Government by writing to the Home Secretary, and the Prime Minister urging them to:-
  - a. commit to changing electoral law to permit such a move.
  - b. Introduce such a system of voting in any reforms to local government presented to Parliament; and
- (2) To write to Teignbridge's two MPs to ask them to call for changes in electoral law to permit such a system and promote the matter for debate in Parliament.

The vote was unanimous.

**8. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

The Executive Member for Sport, Culture and Recreation left the meeting at this point.

**9. CUSTOM BUILD HOMES AT HOWTON FIELD, NA1**

The Executive Member for Planning in presenting the report regarding the Custom Build Homes at Howton Field proposed an amendment to recommendation (1) that the Planning Executive Member and Housing Executive Member also be consulted.

This was agreed by Executive.

**RESOLVED** that:-

- (1) Delegated authority be granted to the Head of Place and Commercial Services in consultation with the other members of the Officer Panel, the Planning Executive Member and Housing Executive Member to appoint a development partner in accordance with the tender process addressed in this report and to complete the associated agreements; and
- (2) Delegated authority be granted to the Head of Place and Commercial Services to make minor changes to the tender documents provided at Appendices 2, 3 and 4 of the circulated report.

The vote was unanimous.

The meeting started at 10.00 am and finished at 11.01 am.

Chair

# TEIGNBRIDGE DISTRICT COUNCIL

## EXECUTIVE

11 FEBRUARY 2021

<b>Report Title</b>	<b>FINAL FINANCIAL PLAN PROPOSALS 2021/22 TO 2023/24</b>
<b>Purpose of Report</b>	To consider the final financial plan proposals 2021/22 to 2023/24 for recommendation to Council on 22 February. These proposals include recommended revenue and capital budgets for 2021/22 and planned in outline for 2022/23 and 2023/24.
<b>Recommendation(s)</b>	<p><b>The Executive propose a budget set out as in appendix 4 for revenue and appendix 7 for capital and</b></p> <p><b>Resolve</b></p> <p><b>That these proposals be considered together with any subsequent consultation comments for approval by Council as the final budget for 2021/22 and the outline plan for the subsequent years 2022/23 and 2023/24.</b></p> <p><b>The proposed budget includes:</b></p> <ul style="list-style-type: none"> <li>• <b>An increase in council tax of £5 or 2.85% to £180.17</b></li> <li>• <b>Continued funding for a climate change officer and enhanced planning enforcement</b></li> <li>• <b>Increased provision in the capital programme for climate change projects</b></li> <li>• <b>The continuing reduction in new homes bonus</b></li> <li>• <b>Other central funding reductions – in particular provisional assumptions for business rates for future years and reset of the baseline</b></li> <li>• <b>Reserves at 13.0 % of the net revenue budget or just under £2.0 million</b></li> <li>• <b>Increased support for housing including the Teignbridge 100 whilst backing business and bringing people and organisations together for local neighbourhood planning</b></li> <li>• <b>Infrastructure delivery plan investment funded by community infrastructure levy and external sources where available</b></li> <li>• <b>Continuation of grant funded South West Regional Monitoring Programme</b></li> <li>• <b>Town centre investment in infrastructure and employment</b></li> </ul>

	<ul style="list-style-type: none"> <li>• Use of long term borrowing where appropriate</li> <li>• Assumptions of a 1.5% pay deal</li> <li>• Rural aid funding frozen during the Covid 19 pandemic</li> </ul> <p>The Executive Committee recommends to Council to note the mid year review of Treasury Management shown at appendix 8</p>
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<b>Financial Implications</b>	<p>The financial implications are contained throughout the report. The main purpose being to approve the final budget proposals for both revenue and capital budgets and medium term financial plan covering the years 2020/21 to 2023/24.</p> <p>Martin Flitcroft – Chief Finance Officer  Tel: 01626 215246 Email:  martin.flitcroft@teignbridge.gov.uk</p>
<b>Legal Implications</b>	<p>The Executive is required under the budget and policy framework procedure rules in the constitution (section 7 (a) and 7 (b)) to agree and recommend a budget to Council each year. See section 8 of the report.</p> <p>Karen Trickey – Solicitor to the Council  Tel: 01626 215119  Email: Karen.trickey@teignbridge.gov.uk</p>
<b>Risk Assessment</b>	<p>The risks involved in not setting a balanced budget are highlighted throughout the report. The major risks are in 3.9, 4.14, 4.16 and 4.27 with reference to uncertainties as to income projections as a result of Covid 19, future funding – particularly business rates retention and New Homes Bonus and an alternative funding stream to replace New Homes Bonus if this is scrapped. A programme of identifying savings or increased income is required to meet the budget gap in 2022/23 and future years thereafter if additional funding is not provided from Government.</p> <p>Martin Flitcroft – Chief Finance Officer  Tel: 01626 215246  Email: martin.flitcroft@teignbridge.gov.uk</p>
<b>Environmental/ Climate Change Implications</b>	<p>The revenue budget supports the funding of a Climate Change Officer and associated revenue budget and capital projects are highlighted which contribute towards our climate change objectives in appendix 7 – capital programme.</p> <p>David Eaton – Environmental Protection Manager  Tel: 01626 215064  Email: david.eaton@teignbridge.gov.uk</p>
<b>Report Author</b>	<p>Martin Flitcroft – Chief Finance Officer  Tel: 01626 215246  Email: martin.flitcroft@teignbridge.gov.uk</p>
<b>Executive Member</b>	<p>Councillor Richard Keeling – Executive Member for Corporate Resources</p>

<b>Appendices</b>	App 1 – Budget timetable 2021/22 App 2 – Recommended council tax base 2021/22 App 3 – Council tax calculator 2021/22 App 4 – Summary revenue plan 2020/21 onwards App 5 – Revenue budget detail App 6 – Fees and charges summary App 7 – Capital programme App 8 – Treasury management mid year review
<b>Part I or II</b>	Part I
<b>Background Papers</b>	Budget and settlement files The Constitution

## 1. PURPOSE

- 1.1 To consider the final financial plan proposals 2021/22 to 2023/24 for recommendation to Council on 22 February.
- 1.2 These proposals include recommended revenue and capital budgets for 2021/22 and planned in outline for 2022/23 and 2023/24.
- 1.3 To bring the mid year treasury management review for information as shown at appendix 8.

## 2. SUMMARY

- 2.1 Recent budgets have taken account of reducing government grant over the period of the last comprehensive spending review. We now have the provisional local government finance settlement for 2021/22 which will be a settlement for one year only due to the Covid 19 pandemic and uncertainties created. New Homes Bonus is extended for one more year but with no legacy payments. Council tax thresholds are maintained at the higher of 2% or above £5 (see 4.5 for full explanation). 100% business rates retention was promised in earlier consultations but with the transfer in of some funding obligations. Government may introduce 75% business rates retention in 2022/23 – a year later than anticipated this time last year. We will continue to work as a Business rates pool with the rest of Devon. Receipt of revenue support grant ended in 2018/19 and new homes bonus legacy payments were reduced. The reduction was from 6 years to 5 years in 2017/18 and then to 4 years from 2018/19. An initial baseline reduction of 0.4% was also set for 2017/18 reducing the Bonus further. No further modifications were made to the baseline in 2018/19, 2019/20, 2020/21 or proposed in 2021/22 following budget consultation and receipt of the provisional settlement. Government had indicated its intention to cease New Homes Bonus in future years. This funding has been extended for one more year (2021/22) with further

consultation to take place next year about any future replacement. See also 4.15 below.

- 2.2 We have benefitted from previous savings plans and restructuring efficiencies are still producing cost reductions. This budget also benefits from the Strata partnership. We are in the sixth year of Business Efficiency Service Transition (BEST) 2020 review following Business Challenge in earlier years. As part of the recovery plan this process is being refined and relabeled 'Better 2022'.
- 2.3 The economy continues to be turbulent due to Covid 19 and the uncertainties continue about future demand and outcomes as we leave the European Union and related negotiations. Teignbridge has seen significant losses in income this year – in fees and charges – in particular leisure and car parking, rental income has also seen a severe reduction and losses are anticipated in council tax and business rates.
- 2.4 General increases in most off street parking charges are proposed to cover inflation and in particular the continuing higher business rates from the revaluation which mainly falls on car parking (see also 4.3 below).
- 2.5 The capital programme to 2023/24 includes infrastructure delivery plan projects funded by CIL and external sources where available. The investment in housing continues including a significant new provision for social and affordable housing (The Teignbridge 100) and investment in efficient heating systems. There are increased provisions for spending on climate related schemes, including a proposal to proceed with carbon reduction measures at leisure sites subject to a successful grant bid. The main aim is to reduce our impact on climate change and become carbon neutral, create more affordable homes and jobs. Significant provisions have also been included for town centre investment, including the successful Future High Streets Fund bid, and employment infrastructure to help stimulate growth in the local economy and ensure it is an attractive and well-connected environment for local businesses. Prudential borrowing supports a number of projects where a good return on capital can be demonstrated. The South West Regional Coastal Monitoring Programme continues with a new 6-year phase, fully funded from Environment Agency grant.

### 3. BACKGROUND

- 3.1 The budget and policy framework procedure rules in the Constitution set out the process for developing annual budgets and their approval by Council. Thus there is a budget timetable in the Executive forward plan which includes Overview and Scrutiny consideration of the financial plan proposals. The detailed **timetable** is shown at **appendix 1**. The Council is responsible for the adoption of its budget including approving the appropriate level of council tax.
- 3.2 Previous budgets took account of reductions in government grant. An ambitious programme of **savings** was identified reducing costs and increasing income. **Revenue support grant** was cut by £1.0 million in 2015/16, just under an additional £0.9 million in 2016/17 and a further reduction of £0.75

million in 2017/18. In 2018/19 the reduction was just under £0.5 million leaving revenue support grant at just under £0.4 million. We have received nothing in 2019/20 and thereafter.

- 3.3** The impact of Covid 19 resulted in a significant budget gap arising in 2020/21 and a **savings** exercise was undertaken to deliver in year savings of just over £2 million. These savings which have been incorporated into these budget proposals have also been assessed for future years and included where applicable. They include elimination of revenue contributions to capital, ceasing provision of the rural skip service, reduction in budgets for repairs and maintenance, training, car mileage and allowances, staff savings through restructures and voluntary redundancy and additional income. It is proposed to suspend Rural Aid during the Covid 19 crisis in the current year and for 2021/22. Covid 19 is likely to continue to impact on income in 2021/22 and beyond. The Government will provide support for losses from sales, fees and charges for the first three months of 2021/22 and a further tranche of general grant funding. Capital schemes providing positive net income have also been reflected within the medium term financial plan. This budget also gains from the Strata partnership savings
- 3.4** The sixth year of **Business Efficiency Service Transition (BEST) 2020** has built on the Business Challenge process in the last five years. This process is being re-branded as **Better 2022** as part of the recovery plan work in response to the pandemic. Options for continuing to reduce budgets have been or are being evaluated and also the pressures or investment that might require those savings. Those savings that can be made have been built into the budgetary figures. Teignbridge is also working with partners on the Heart of the South West devolution proposals and more locally re. Innovation Exeter in the Greater Exeter/Greater Devon partnership.
- 3.5** We updated our ten year Strategy to take us to 2030. This sets the tone for contributing to civic life and ensuring public services focus on 'place and person' while remaining accountable, fair and value for money. At the heart are the Teignbridge Ten overarching projects that guide our activities, where we focus our resources and how we shape services to deliver real progress for the district.
- 3.6** The council tax support scheme is proposed to be amended slightly to ensure claimants are protected from any adverse impacts to the Council Tax Reduction scheme entitlement arising from the measures introduced by the Government to support claimants through the Covid 19 crisis. The proposed amendment does not introduce any additional cost into the scheme as it preserves entitlement at original levels. A budget survey is planned which will be put on the website and publicised to encourage feedback. In particular it will be brought to the attention of **businesses**, the residents' panel and Teignbridge relationship groups.
- 3.7** The current council tax for Teignbridge is £175.17 per year for an average band D property. The 2020/21 **tax base** or effective number of properties for calculating council tax income is 49,714. Thus current year council tax income

for the district is estimated at £8.7 million as shown in **appendix 2 - the recommended council tax base 2021/22**. A table of values for various increases in council tax is shown at **appendix 3 - the council tax calculator**

**3.8** Of the current total average annual £2,000.95 council tax collected per property, Teignbridge keeps 9% or just over £3.36 per week for its services. 72% goes to County, 11% to the Police, 4% to the Fire Authority and 4% to parishes and towns for their local. The Teignbridge council tax of £175.17 is below the current average of Devon districts of £181.86.

**3.9** Significant government funding and cost changes affecting us for current and future years are as follows:

A 6.2% increase in the statutory National Living Wage from £8.21 to £8.72 this year and broad proposals for this to continue to increase in future years (this is being monitored in light of the Covid 19 impacts on the labour market and will increase to £8.91 from April 2021);

Pay increases for current and future years. A one year deal to employees as tabled by the National Employers for Local Government Services for 2020/21 was agreed. A flat rate increase for all grades of 2.75%. This approved deal is built into the current years salary budgets. There is no agreed increase for next year however an assumption of 1.5% for next year and thereafter has been built into the initial financial plan proposals based upon the public sector 'pay freeze' offering at least £250 for workers earning less than £24,000 and future increments.

The actuarial valuation of the Devon pension fund for 31 March 2019 required increased employers contributions from the Employer over the next three years. We reduced this cost by upfront payments;

The continuing consultation on reforms to New Homes Bonus paying only legacy payments reducing receipts and the proposal to potentially cease New Homes Bonus after 2021/22 and replace with an alternative source of housing funding and what that level of funding will be going forward;

The outcome of consultation on the move to 75% business rates retention but with the transfer in of some funding responsibilities.

A delayed reset of the baselines for the business rates retention scheme in 2022/23 and the impact on the business rates retained for 2022/23 and thereafter.

Additional staffing, leasing and running costs to maintain delivery of the refuse and recycling service and for the additional dwellings being built and in occupation.

Other budget pressures anticipated and included are for ash die back costs, reduced income streams from Covid 19 restrictions and general activity levels. A covid contingency has been included to cover these impacts which will be partly met by the continuance of the income compensation scheme by Government for April to June 2021. There is also a further tranche of general funding and any other gap can be met by use of earmarked reserves (with any additional shortfall in year being investigated and further savings being made in year).

- 3.10** The Executive has had three **monitoring** reports this financial year on 21 July, 8 September, and 3 November 2020. These have updated current year budgets and also future year forecasts. The provisional local government settlement was announced on 17 December and Teignbridge responded on 8 January. The final settlement is still awaited.
- 3.11** The **mid year review of treasury management** performance which is required to be noted by Council is attached as appendix 8. This shows returns of 0.06% being in excess of the benchmark London 7-day interbank bid rate, which has been negative since 3<sup>rd</sup> July 2020. Interest earned to the end of September is £12,937, less than last year, mainly due to a reduction in interest rates. The forecast for the year is £15,230, a decrease of £105,395 compared to 2019/20. This is mainly due to reduced interest rates, however the funds available for investment are also forecast to decrease during the second half of the year due to items within the capital programme. This is dependent on the timing of the schemes proceeding as anticipated.

#### **4. REVENUE FINANCIAL PLAN**

- 4.1** **Appendix 4** to this report is the draft budget scenario for the next three years. The effects of budget variations in 2020/21 already approved by Executive and Full Council are included. Future savings expected from the Strata partnership have been fed into the plan. The increasing cost reductions from the in year savings exercise are included.
- 4.2** Proposed **fees and charges** draft income totals for each service are shown at **appendix 6**. An increase of £203,000 in income is anticipated for next year compared to this years base budget. Detailed proposed fees and charges have been available on the website since early January at this [link](#). There are general changes for most charges with some areas being altered to reflect better alignment to cost recovery and/or comparable charges/market rates elsewhere. Some charges at Newton Abbot indoor and outdoor market have been frozen after having been reduced in last years budget setting. Income as shown ignores any further impacts of Covid 19 in 2021/22.
- 4.3** Car parking charges are proposed to increase to give extra gross income of £94,000 (before deduction of any Covid provision) from the 2020/21 base budget which equates to an increase of just over 2%. This will help towards inflation, increases in card payment charges and rates increases arising from the revaluations that mostly affects car parks. The main changes have been to increase charges generally across the majority of car parks including permits and some extension to winter charges.
- 4.4** The successful opt in green waste subscription has seen an increase in customers over the past year. The charge has not been increased for two years and it is proposed to increase the fee to £45 in 2021/22. The fee continues to be below the national average.
- 4.5** The **Localism Act** introduced the power for the Secretary of State to set principles each year under which council tax increases are determined as

excessive. This can apply to Teignbridge, County, Fire, Police, or towns and parishes. For the current year limits are to continue to be set for all but towns and parishes with a referendum being triggered if districts had an increase of 2% and above, AND above £5.

- 4.6** In all such cases Teignbridge has to make the arrangements to hold a **local referendum** for residents. Costs can be recovered from the relevant precepting authority. The Government has previously expected town and parish councils to demonstrate restraint when setting precept increases. They would be looking for clear evidence of how the sector is responding to this challenge, mitigating increases by the use of reserves where they are not earmarked for other purposes or for 'invest to save' projects which will lower ongoing costs. Any controls for town and parish councils are likely to continue to be deferred subject to these conditions being adhered to.
- 4.7** The extra income from any increase in **council tax** is shown at **appendix 3** and this additional amount would be recurring in future years. The proposal is to increase council tax in Teignbridge by 2.85% or £5 to £180.17. This is the annual charge for an average band D property and the increase equates to less than 10p a week. A £5 increase has also been assumed for 2022/23 and 2023/24.
- 4.8** Council tax **freeze grants** have ceased with the last one being received in 2015/16. This was equivalent to a 1% increase in council tax but assumed no council tax support reduction so amounted to £78,000.
- 4.9** Teignbridge is required to estimate the surplus or deficit on the council tax collection fund on 15 January each year for the following budget year. A deficit of £2.5 million was estimated which has to be shared between the major preceptors in 2021/22 per their current precepts. The district share is £314,368 against next year's budget as shown at line 18 in appendix 4.
- 4.10** **Settlement funding** of business rates retention baseline to the Council from Government is £3.4 million for the current year.
- 4.11** We had a **four year funding deal** which ended in 2019/20 and a one year settlement for 2020/21. We have received a further one year settlement for 2021/22 and the figures are shown in the table below:

	2017/18	2018/19	2019/20	2020/21	2021/22
	£million	£million	£million	£million	£million
Revenue support grant	0.847	0.000	0.000	0.000	0.000
Rates baseline funding	3.169	3.685	3.339	3.394	3.394
New homes bonus	3.436	2.917	2.614	2.244	1.485
<b>Main grant</b>	<b>7.452</b>	<b>6.602</b>	<b>5.953</b>	<b>5.638</b>	<b>4.879</b>

Cash reduction in year		-0.850	-0.649	-0.315	-0.759
Percentage reduction in year		-11%	-10%	-5%	-13%

The table shows the cash reductions of £0.9 million in 2018/19, £0.6 million in 2019/20, £0.3 million in 2020/21 and £0.8 million in 2021/22. Percentage reductions are 35% in total over the four years. Main grant funding had reduced by one third by 2019/20 when compared to 2013/14 when rates retention and council tax support started and continues to drop. Revenue support grant has also reduced from £4.5 million to zero over the same period to 2019/20. Uncertainty exists for 2022/23 when the delayed proposed reset of the baseline is likely to occur, reducing gains established from growth and altering business rates retention to 75%.

- 4.12** The **business rates retention** 50% funding system started on 1 April 2013. Rules for charging and rateable values are still set nationally by Government and the Valuation Office respectively. The system includes top ups, tariffs, levies and safety nets. The latter is to protect income to some extent within overall reducing national funding levels. The system is more complicated as Government has introduced small and rural business rates relief. The cost of this through loss of rates retention income to Teignbridge is generally covered by separate specific grant.
- 4.13** Within Devon it has been beneficial for authorities to form a **rates pool** to avoid any payment of levy from Devon to the Government. With historic assumptions of moderate business growth in the area significant savings have been achieved increasing over the years. The pool also spreads the risk of any business downturn in an authority over all members of the pool and encourages economic prosperity across authority boundaries. The Devon pool became a 100% business rate pilot for 2018/19 following its successful submission and reverted back to a rates pool in 2019/20 and 2020/21 as our bid to be a pilot in that year was unsuccessful. It is anticipated that whilst business rates income may decline going forward the benefits of being in a pool for 2021/22 still exist and so an application for this has been submitted.
- 4.14** Teignbridge's position is better than the rates baseline because of estimated growth in business rates. We have also gained from pooling and this has been shown together with previous growth in the revenue summary as estimated rates retention and pooling gain. 100% rates retention was originally promised by 2020 but with the transfer in of some funding responsibilities and the share of the total for districts could be reduced. Levies will cease but there may still be some opportunity for pooling of risk. Negotiations to exit the European Union and now Covid 19 appear to have delayed the roll out of any eventual 100% business rates retention and a reset of baselines in 2021/22 which has now been postponed to 2022/23 will have a

negative impact on funding levels. The provisional settlement now suggests that 75% business rates retention may be introduced in 2022/23.

- 4.15 New homes bonus** is also part of core funding and is top sliced from settlement grant. It is based on additional property brought into occupation in the previous year with a higher amount for affordable housing. Teignbridge is receiving £1.5 million for 2021/22. Estimates of NHB were based on 620 homes per annum as in the local plan with each new year giving four years of grant. The Government no longer pays any new legacy payments in future.
- 4.16** Government reformed the new homes bonus reducing the length of payments from 6 years to 4 years. Since these original reforms payments have reduced further by elimination of any legacy payments and funding is for one year only. Government had intimated that it will cease New Homes Bonus after 2020/21 and replace with an alternative source of Housing funding. The spending review has allowed New Homes Bonus for one further year in 2021/22 and to review and cease this funding in future years. No details are available to clarify what this will mean in terms of future funding and whether it will provide similar funding levels to that received under New Homes Bonus. Government had allowed it freedom to change the baseline for 2021/22 however in the provisional settlement this will be left unaltered at 0.4%. The budgeted figures are based upon the provisional settlement with little change anticipated for the final settlement. Immaterial changes will be funded through alterations to the general reserve balance and any major reductions will be funded initially by use of the business rates retention reserve with savings to be found in future years to replenish the reserve to an appropriate level.
- 4.17** Council tax benefit was replaced by **council tax support** from 1 April 2013. As the support reduces the tax base there is less council tax income for county, fire, police, and towns & parishes. The cost was around 90% funded by government grant initially but then transferred into main grant and not identified separately. The 10% shortfall was covered at Teignbridge, in the first year by one minor change to benefit, technical reforms, and use of transitional grant.
- 4.18** For 2014/15 two minor changes to compensate for the loss of transitional grant were consulted on and introduced. The majority of taxpayers adapted well to these changes, collection has been maintained and spend on council tax support itself continues to go down. There were further changes to the scheme applicable from 1 April 2017. No changes were made for 2018/19 or 2019/20. In 2020/21 the changes moved us to an income banded scheme due to the existing scheme not being compatible with the roll out of Universal Credit and with the aim to simplify administration and support the most vulnerable. In 2021/22 the minor change proposed is to ensure claimants are protected from any adverse impacts to the Council tax reduction scheme arising from measures introduced by the Government to support claimants through the Covid 19 crisis and ensures no additional cost to the scheme, preserving entitlement at original levels.

- 4.19** Teignbridge currently receives £305,000 for administering **housing benefit** and £139,000 for council tax support. **Universal Credit** started for Teignbridge from 9 November 2015 for new single job seekers and we went live with the full service in September 2018. There has been specific help from the department for work and pensions in connection with the transition but the current funding agreement ended in 2017. The main grant funding has been assumed to continue in future years.
- 4.20** The statutory minimum **National Living Wage** increased by 6.2% to £8.72 from 1 April 2020 and increases to £8.91 in April 2021. The impact of the increased national living wage through the pay award which also addresses differentials in the pay spine has had significant cost implications in 2019/20 and extended into subsequent years of the current financial plan. Continued exploration of apprenticeships and training will be encouraged to utilize available apprenticeship levy funding.
- 4.21** The **actuarial valuation** of the **Devon pension fund** effective from 1 April 2020 set Teignbridge contributions for future years. These were made up of a basic amount which has increased from 14.6% to 16.6% for future service accrual plus an increasing cash sum to reduce the past service deficit. The amended cash sum payment started in 2020/21 at £1,254,000 increasing to £1,347,000 for 2022/23. We agreed to pay the past deficit contributions upfront to obtain a significant discount of 4.5% and this is built into the initial budget proposals.
- 4.22** **Investment income** remains low. Base rate was reduced to 0.10% on 19<sup>th</sup> March 2020 as part of the measures taken by the Bank of England (BOE) to support the economy during the Covid 19 pandemic. It has remained steady since. At its latest meeting in November, the BOE monetary policy committee voted unanimously to maintain base rate at 0.10% and also increase quantitative easing. While the impacts of Covid 19 and Brexit are expected to weigh on the economy in early 2021, some degree of recovery is anticipated by the end of the year. The Bank of England commented that the outlook for the economy remains unusually uncertain. No change to base rate is anticipated in the near term. Forecast investment income for the current year is £15,230 with an average daily lend of £18.5 million to the end of November 2020.

The amount available for investment is forecast to reduce over the next year, mainly due to several large capital schemes getting underway. Over the last year, the Council has made use of its internal balances to rule out the need for external borrowing. With an underlying need to borrow (Capital Financing Requirement) of £20 million at the beginning of 2020/21 (estimated to be £22 million by the end of the year) and using the average Public Works Loans Board (PWLb) 10-year annuity rate of 1.96%, this represents interest saved of around £392,000. It is anticipated that the internal balances available in 2021/22 will be lower due to the budget measures being taken to make required savings. It is anticipated there will be a net interest cost of £35,000, rising to around £200,000 in 2022/23 and £280,000 in 2023/24 as further capital projects are financed with borrowing. The PWLB have recently

reduced their borrowing rates by 1% subject to loans not being used to finance schemes which are primarily for financial yield.

- 4.23** The latest professional guidance on **reserves** issued in November 2008 recommends a working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing and a contingency to cushion the impact of unexpected events or emergencies. Earmarked reserves can also be built up to meet known or predicted requirements. Teignbridge operates with a low level of reserves compared to many districts and will look to utilize these (in particular earmarked reserves) to balance any funding gaps in the medium term financial plan as appropriate.
- 4.24** Our main contingent liability was settled seven years ago and provision has been made for other smaller potential liabilities. The current funding regime including rates retention, new homes bonus and council tax support carries a risk for us of likely more volatility in resources. This will increase as we move towards likely 75% rates retention. We are more reliant on income generated from our own fees and charges as government funding reduces and the significant reduction in income in 2020/21 due to Covid 19 has created significant uncertainty on likely income receivable for the foreseeable future.
- 4.25** The Audit Commission December 2012 report 'Striking a balance' stated that reserves are an essential part of good financial management. They help councils cope with unpredictable financial pressures and plan for their future spending commitments. The proposed budget recommends general reserves to stay constant at just under £2 million being 12.4% of the net revenue budget in 2020/21 and 13.0% in 2021/22. This equates to 14.1% and 13.7% in later years. General reserves are held to accommodate continuing future uncertainties and increasing reliance on generating our own income.
- 4.26** Historically the **Executive** has **authority** to exceed the approved overall revenue budget by up to £100,000 from general reserves to meet unexpected expenditure within the year. The aim is to replenish the reserves in the same year by making compensating savings as soon as possible. It is recommended to maintain this allowance at £100,000 for future years. All other decisions with regard to budgetary change will be approved by reference to virement rules in the financial instructions.
- 4.27** In conclusion these budget proposals show how Teignbridge can start to prepare for the grant reductions, anticipated funding regime and losses in income due to Covid 19 by continuing to make savings and generate income. **The revenue budget is partly funded over the medium term by savings found, additional income and use of earmarked reserves built up to cover anticipated future reductions in funding however significant work is still required to identify the significant budget gaps which are in 2022/23 and 2023/24 as shown in appendix 4 (line 25) as just under £1.2 million in 2022/23 and over £2.6 million in 2023/24 together with further savings to be found to meet aspirations to bolster the capital programme in future years as contributions to capital have been reduced to zero to support the revenue budget and ideally should be**

**reestablished at around £0.5 million per annum initially.** There may be a bigger budget gap if the alternative housing funding is not forthcoming or lower than the assumptions made. **The Chief Finance Officer (CFO) has a statutory duty to balance the budget each year and if this is not achievable at some point in the future it may be necessary for the CFO to issue a s114 notice.** Some support for Covid 19 losses has been provided by Government for sales, fees and charges in the first 3 months of 2021/22 and further conversations/lobbying to Government will continue to request funding for other streams of income and the likelihood that the impacts of Covid 19 through operating restrictions and demand will continue throughout 2021/22 and thereafter. In the mean time we have made a provision for Covid 19 losses that may arise. Right to buy receipts cease after 2024 increasing funding pressures on the capital programme. Exploration of suggestions from the BEST2020 process (now rebranded as 'Better 2022') and service plan reviews have been incorporated into future budgets. Further suggestions will be worked up and costed to deliver savings to move towards balancing future budget years from 2022/23 alongside the ongoing investigation into commercial investment opportunities, alternative service delivery plans and review of our existing assets and their use. The use/closure of relevant assets and operations going forward will be monitored as part of the changing circumstances/restrictions caused by the impact of Covid 19. These ideas together with any other income generation opportunities should help to identify funds to re-introduce revenue contributions to the capital programme. Investigation of a possible Teignbridge lottery scheme will also be explored to assist local community good causes with grant funding alongside any crowd funding opportunities. At the same time general reserves are anticipated to be around 13.0% of the budget at the end of 2021/22 which is equivalent to just under £2.0 million. However there is much uncertainty over the move to 75% and potentially an eventual 100% business rates retention scheme with the higher risks that Teignbridge will face. The budget deficits for 2022/23 and 2023/24 increase substantially and Members will be updated on progress with funding reforms/further Government funding/savings/Covid recovery plans to determine whether the funding gap can be closed.

- 4.28** These proposals include a £5 increase in council tax next year and subsequent years and substantial capital investment over the next three years. They will be publicised and comments brought back to the Executive before making the final budget recommendation to Council for 22 February 2021.

## **5. CAPITAL PROGRAMME**

- 5.1** The **capital programme** is shown at **appendix 7** with links to the Teignbridge 10 strategy projects. It continues to include significant provisions for investment in town centres and employment land and increasing support for housing including the Teignbridge 100 and climate change projects. Some of these will require prudential borrowing and each will be the subject of separate reports as the business cases are developed. There is also a provision for Future High Street Fund projects. The Council received an in-principle funding offer of £9.2 million. This was 69% of the original bid due to

the funding being oversubscribed. It will make a significant contribution to the infrastructure of Newton Abbot town centre.

- 5.2** The programme is partly funded by sales of assets. Community Infrastructure Levy, Section 106 and grant from the Housing Infrastructure Fund is anticipated to fund the infrastructure plan. Contributions from revenue have been eliminated. A review of suggestions from the BEST2020 process (now rebranded as 'Better 2022') may generate savings to support future revenue budget gaps and potentially re-introducing contributions to capital of £0.5 million per annum.
- 5.3** Government subsidy for housing disabled facilities grants through better care funding (received via Devon County Council) is assumed to continue at £1.0 million per annum. £1.0 million has been received in 2020/21, with the majority invested in grants towards the provision of disabled facilities and energy improvements. In addition, there is £2.1 million budgeted over the remainder of 2020/21 and during 2021/22 towards Warm Homes Fund schemes, funded from a combination of £1.6 million of government grant, with £0.08 million capital receipts and £0.423 million borrowing.
- 5.4** A provision of £6.6 million has been made over three years for the first half of the Teignbridge 100 housing scheme for affordable and social housing. This is in accordance with the priority Actions outlined in the latest Council Strategy for delivering affordable and social housing, whether through direct delivery or working with developers and housing associations. This work has already commenced as the programme covers the previously approved capital schemes at Drake Road, East Street, and Sherborne House, Newton Abbot. The pipeline covers a range of urban and rural sites, including the Dartmoor National Park. Houses, apartments and bungalows are included and scheme sizes range from 2 to 30. The intention is to deliver a rented programme across urban and rural locations on Teignbridge land.

Figures and timing are currently indicative only and represent the initial estimate for the first 50% of the Teignbridge 100 projects less the amounts within that which relate to Sherborne House, East Street and Drake Road (already shown as separate projects). The aim is to deliver the full programme over time, with projects being brought forward for approval in due course. Construction costs are based on nationally described space standards for the area and the Royal Institution of Chartered Surveyors Building Cost Information Service (BCIS) rates for smaller schemes with an additional margin for enhanced carbon efficiency measures. Funding is assumed to be a combination of Homes England grant, capital receipts (including right to buy receipts estimated at £0.45 million for 2020/21 and £0.6 million per annum thereafter, ceasing in 2024) section 106 for affordable housing and borrowing. Discussions continue with housing providers over the method of delivery and pipeline projects will be brought forward for approval in due course.

A shared equity scheme funded from £0.7 million of external planning contributions as approved at Full Council in November 2019 is also included.

**5.5** The infrastructure delivery plan investment over the next few years contributes to:

- A new railway station at Marsh Barton for South West Exeter and Teignbridge residents' access to employment (£1.3 million by March 2021).
- Provision for improvements to the A382 of £5.1 million by 2022/23.
- £4.78 million budgeted towards Dawlish link road and bridge is funded from government grant. £1.25 million is being forward funded from internal borrowing, pending developer contributions in relation to the Houghton Barton link road.
- Provision for Education in SW Exeter and the wider Teignbridge area of £5 million over 3 years, funded from community infrastructure levy.
- Provision for further acquisition, instatement and endowment of green spaces (including contributions towards habitat mitigation and wildlife) of £6.4 million over the remainder of 2020/21 and the next 3 years. This is funded from Housing Infrastructure funding via Devon County Council and developer contributions.
- Sports and leisure provision of £6.7 million over the remainder of 2020/21 and the next 3 years, including Decoy, the Den, other play area refurbishments and improvements to Bakers Park. Work continues on understanding the requirements to improve leisure provision post-Covid. Provisions are included for refurbishments at Broadmeadow sports centre and Dawlish leisure centre. These will be the subject of separate reports as business cases are developed.
- An initial £0.05 million of community infrastructure levy is budgeted towards South West Exeter District Heating, with a further £2 million anticipated to be loaned in 2025.
- Heart of Teignbridge, coastal and other cycle provision (£1.2 million over three years).

**5.6** The Authority is engaged with a leisure energy specialist to develop a grant application under the Public Sector Decarbonisation Scheme covering Newton Abbot Leisure Centre, Broadmeadow Sports Centre and Teignmouth Lido. If successful, up to £3 million of grant funding will be available to replace existing gas-fired heating systems with low-carbon air source heat pumps. Further provisions covered by the grant application will vary on a site-by-site basis but will broadly involve electricity system upgrades, air handling unit works, solar photovoltaics and energy management system upgrades. The grant application will be submitted in advance of the deadline on 11 January 2021 and will be reviewed by the awarding body on or by Friday 29 January 2021. It is proposed that subject to the current grant bid being successful, the Council proceeds with these measures.

A separate bid for grant funding under the Public Sector Decarbonisation Scheme is being pursued to cover the cost of replacing the Forde House gas boiler system. If successful, the grant will fund the installation of an air source heat pump and thermal building fabric improvements.

For projects not covered by grant funding, provisions have been made for significant investment in carbon reduction measures covering the Authority's Scope 1 & 2 carbon footprint. These provisions incorporate a total of £3.6 million from borrowing over three years and are yet to be finalised as part of the ongoing Carbon Action Plan, which is being developed by the Climate Change Officer. Likely provisions will target emissions arising from the Authority's vehicle fleet and top 15 sites by carbon emissions; provisions are likely to include: fleet electric vehicle charging infrastructure, fleet electric vehicles (additional estimated provision of £8.2 million under Waste Management – business case for electric vehicles will be considered as part of a procurement process), onsite renewable energy generation, renewable energy power purchase agreements, thermal fabric improvements and energy efficiency improvements.

**5.7** The South West Regional Coastal Monitoring Programme (SWRCMP) is the largest of the National Coastal Monitoring Programmes in England, encompassing 2,450 km of coast between Portland Bill in Dorset and Beachley Point on the border with Wales. It is 100% funded by the Environment Agency. Since its inception in 2006 Teignbridge District Council have acted as the lead authority for the region. The Programme collects a multitude of coastal monitoring data, including topographic beach survey data, bathymetric data, LiDAR, aerial photography and habitat mapping and has a wave buoy and tide gauge network around the South West coast. From 2021 coastal asset data will also be collected and maintained. The data feeds into a long term dataset showing changes to the beaches and coastline of the South West. It ensures that all Coastal Protection Authorities have the evidence to better understand the processes affecting the coast ensuring that coastal defence schemes are designed based on reliable information. The Programme is just completing its 3<sup>rd</sup> phase and enters a new 6 year phase on 01 April 2021. The business case and funding has been approved by the Environment Agency but funding has not yet been allocated. If the Programme receives its full allocation it could be up to £9.5 million over the next 6 years, the first three of which are shown in the capital programme.

**5.8** There is a £2 million provision for employment sites, funded from borrowing. It is anticipated this will be spent on schemes on council owned land, either to invest in new assets or to enhance and make best use of those already available. This will encourage new and existing businesses to set up, move in and stay in the area. The aim is to create better paid jobs and business expansion for a more resilient local economy. Where people can both work and spend leisure time locally, carbon emissions are also reduced. Individual projects will come back to committee as appropriate as business cases are developed

## **6. GROUPS CONSULTED**

**6.1** County, Fire and Police and the public are consulted about any changes to the council tax support scheme. The initial budget proposals have been

publicised and considered by Overview and Scrutiny 1 and 2 on 12 January 2021. They also scrutinised these final plans on the 9 February 2021. Parishes and town councils have been advised of these proposals. There have been two budget meetings with town and parish councils on 17 December 2020 and 21 January 2021.

- 6.2** A budget survey has been put on the website and publicised to encourage feedback. In particular it has been brought to the attention of businesses, the residents' panel and Teignbridge relationship groups. Responses will be reported verbally to this Executive and in the final Council budget report on 22 February 2021.

## **7. TIME-SCALE**

The financial plan covers the years 2020/21 to 2023/24. Final consideration of the budget by Council is due on 22 February 2021. At that time the council tax resolution is also approved which covers the total council tax including County, Fire, Police and towns & parishes.

## **8. LEGAL / JUSTIFICATION**

The Executive is required under the budget and policy framework procedure rules in the constitution (section 7 (a) and (b)) to agree and recommend a budget to Council each year.

## **9. DATE OF IMPLEMENTATION (CONFIRMATION OF DECISION SUBJECT TO CALL-IN)**

Call in does not apply as the final budget recommendations will be considered for approval by Council on 22 February 2021.

## Budget timetable 2020/21

	September	October	November	December	January	February	March
Government (Chancellor) Autumn Spending Round Statement		cancelled					
Provisional local government settlement				17th			
Town/parish initial budget/precept meeting				17th			
Executive papers sent out - initial budget proposals				22nd			
Start of formal six weeks consultation period				22nd			
Budget survey emailed to businesses				22nd			
Executive 10am - agree initial financial plan proposals including council tax base					5th		
Overview & Scrutiny 10am - consider Executive's financial plan					12th		
Council - approve council tax support and council tax base					14th		
Town/parish follow up budget/precept meeting					21st		
Final settlement expected					31st		
Deadline for business rates retention estimate to government, county and fire					31st		
Police and Crime Panel consider precept and approve					29th		
Overview & Scrutiny 10am - consider Executive's final financial proposals						9th	
Executive 10am - agree final financial plan proposals, including budget monitoring						11th	
County Cabinet 10.30am budget meeting						12th	
Devon County Council 2.15pm - set county precept and council tax						18th	
Fire Authority - set fire precept and council tax						19th	
<b>Council meeting 10am - consider financial proposals and council tax resolution</b>						22nd	
Reserve county budget meeting 10am if required						23rd	
Close council tax accounts and start bills print unless delayed if council tax not set						24th	
Reserve Council budget meeting if required						24th	

Appendix 1

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## Section 1

Council Tax Base adjustment for Council Tax Support (CTS) and estimated growth						
	Estimated 21/22 Band D Number	20/21 Council Tax £	Estimated Income £	Estimated Collection Rate %	Estimated Net Income £	Estimated 21/22 Base
Full band D at November 2020	54,662.1	2,000.95	109,376,130			
less CTS at November 2020	<u>-5,010.8</u>	2,000.95	<u>-10,026,360</u>			
Starting point based on November 2020	49,651.3		99,349,770			
Anticipated growth at 0%	0.0	2,000.95	0			
<b>Total (rounded)</b>	<b>49,651.3</b>	<b>2,000.95</b>	<b>99,349,770</b>	<b>97.5%</b>	<b>96,865,990</b>	<b>48,410</b>

## Section 2

2021/22 Expected Council Tax (CT) Income at Current Council Tax Levels compared with 2020/21			
Preceptor	Estimated CT Base Number	20/21 Council Tax £	Expected income £
2021/22 expected income (rounded)			
Towns and parishes	48,410	76.44	3,700,460
District	48,410	175.17	8,479,980
County	48,410	1,439.46	69,684,260
Fire	48,410	88.24	4,271,700
Police	48,410	221.64	10,729,590
<b>Total (rounded) shows a 2.6% decrease in expected income</b>		<b>2,000.95</b>	<b>96,865,990</b>
2020/21 expected income (rounded)			
Towns and parishes	49,714	76.44	3,800,338
District	49,714	175.17	8,708,401
County	49,714	1,439.46	71,561,314
Fire	49,714	88.24	4,386,763
Police	49,714	221.64	11,018,611
<b>Total (rounded)</b>		<b>2,000.95</b>	<b>99,475,430</b>



To show the extra Council Tax in 2021/22 that would be collected for varying increases by percentage and value.

Teignbridge Band D Council Tax 2020/21 (excluding parish precepts) **£175.17**  
 Approved Council Tax Base 2021/22 (at 97.5% collection rate) **[a] 48,410**

Varying increases in Council Tax for 2021/22			Total Band D Council Tax 2021/22	Increase in Council Tax income for 2021/22	[b] Total Council Tax income 2021/22
%	Per Year £	Per Week £	Per Year £	Per Year £	Per Year £
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>175.17</b>	<b>0</b>	8,479,980
				No council tax freeze grant	0
				Total income	<b>8,479,980</b>
0.30	0.51	0.01	175.68	<b>24,690</b>	8,504,670
0.57	<b>1.00</b>	0.02	176.17	<b>48,410</b>	8,528,390
<b>1.00</b>	1.75	0.03	176.92	<b>84,720</b>	8,564,700
1.14	<b>2.00</b>	0.04	177.17	<b>96,820</b>	8,576,800
1.48	2.60	<b>0.05</b>	177.77	<b>125,870</b>	8,605,850
1.71	<b>3.00</b>	0.06	178.17	<b>145,230</b>	8,625,210
<b>1.99</b>	3.49	0.07	178.66	<b>168,950</b>	8,648,930
2.28	<b>4.00</b>	0.08	179.17	<b>193,640</b>	8,673,620
<b>2.85</b>	<b>5.00</b>	<b>0.10</b>	<b>180.17</b>	<b>242,050</b>	8,722,030

Note:

**[a]** Council Tax Base of 48,410 for 2021/22 approved by Council on 14 January 2021

**[b]** Total Council Tax income is calculated by multiplying the Band D Council Tax by the recommended Council Tax Base of 48,410

**[c]** No council tax freeze grant. Referendum limit proposed by government as higher of 2% or above £5 for Band D.

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## Revenue Budget Summary

## Appendix 4

Revenue Budget	2020-21 Budget	2020-21 Latest	2021-22 Forecast	2022-23 Forecast	2023-24 Forecast
<i>EXPENDITURE</i>	£	£	£	£	£
1 Employees	21,090,490	20,410,050	20,947,310	21,302,790	21,658,510
2 Property	4,655,960	4,633,550	4,919,380	4,992,330	5,079,470
3 Services & supplies	5,300,780	6,050,620	8,654,090	6,872,590	6,411,410
4 Grant payments	27,038,450	31,238,090	25,175,750	24,175,750	23,175,750
5 Transport	801,970	701,550	756,430	764,580	773,140
6 Leasing & capital charges	1,517,130	1,539,770	1,660,430	1,989,960	2,096,560
7 Contributions to capital	567,010	94,400	0	0	0
<b>8 Total expenditure</b>	<b>60,971,790</b>	<b>64,668,030</b>	<b>62,113,390</b>	<b>60,098,000</b>	<b>59,194,840</b>
<i>INCOME</i>					
9 Sales	-764,600	-377,720	-381,450	-389,080	-396,860
10 Fees & charges	-10,297,790	-6,114,870	-10,501,050	-10,816,080	-11,140,560
11 Grants - income	-27,176,480	-36,086,070	-26,544,070	-24,434,320	-23,434,320
12 Property income	-3,282,330	-2,372,880	-3,350,260	-3,822,620	-4,262,090
13 Other income & recharges	-2,961,550	-4,573,580	-2,727,380	-2,781,930	-2,837,570
14 Transfer from (-) / to earmarked reserves	-354,890	840,930	-3,314,200	-2,624,640	0
<b>15 Total income</b>	<b>-44,837,640</b>	<b>-48,684,190</b>	<b>-46,818,410</b>	<b>-44,868,670</b>	<b>-42,071,400</b>
<b>16 Total net service cost</b>	<b>16,134,150</b>	<b>15,983,840</b>	<b>15,294,980</b>	<b>15,229,330</b>	<b>17,123,440</b>
<i>Funding</i>					
17 Council tax	-8,708,400	-8,708,400	-8,722,030	-9,008,890	-9,344,650
18 Council tax/community charge surplus(-) / deficit	-62,360	-62,360	26,200	26,200	26,200
19 Revenue support grant	0	0	0	0	0
20 Rates baseline funding	-3,393,800	-3,393,800	-3,393,800	-3,487,000	-3,563,000
21 Estimated rates retention and pooling gain	-1,677,200	-1,527,200	-1,339,070	-50,000	-100,000
22 New homes bonus	-2,243,880	-2,243,880	-1,484,520	-727,860	0
23 Alternative housing funding	0	0	0	-800,000	-1,500,000
24 Other grants	-48,200	-48,200	-381,760	0	0
25 Budget gap (-) to be found	0	0	0	-1,181,780	-2,641,990
<b>26 Total funding</b>	<b>-16,133,840</b>	<b>-15,983,840</b>	<b>-15,294,980</b>	<b>-15,229,330</b>	<b>-17,123,440</b>
<b>27 -Surplus/shortfall</b>	<b>310</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>28 General reserves at end of year</b>	<b>1,980,199</b>	<b>1,986,659</b>	<b>1,986,659</b>	<b>1,986,659</b>	<b>1,986,659</b>
<b>29 General reserves as % of net revenue budget</b>	<b>12.3%</b>	<b>12.4%</b>	<b>13.0%</b>	<b>14.1%</b>	<b>13.7%</b>

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**All Services**

Managing Director/Head Of Service

**Corporate Services**

		<b>2019-20 Actual £</b>	<b>2020-21 Outturn £</b>	<b>2021-22 Budget £</b>
A Pujol	Business Improvement & Development	593,295	385,130	471,410
A Pujol	Communications	150,807	232,530	249,080
M Flitcroft	Democratic Services	712,185	707,910	747,260
P Shears	Electoral Services	361,310	194,890	223,940
M Flitcroft	Finance	604,404	628,640	722,680
P Shears	Human Resources	485,875	467,560	501,700
M Flitcroft	Internal Audit & Information Governance	181,403	171,790	184,240
M Flitcroft	Legal	368,649	347,200	426,860
M Flitcroft	Procurement	37,015	31,070	38,970
P Shears	Strategic Leadership Team	442,285	460,370	473,620
		<b>3,937,230</b>	<b>3,627,090</b>	<b>4,039,760</b>

**Strategic Place**

N Blaney	Building Control	(94,945)	(100,500)	32,050
A Pujol	Customer Services	595,402	674,150	714,750
N Blaney	Development Management	195,637	686,380	703,380
N Blaney	Economy & Assets	8,049	683,170	477,010
A Pujol	Housing	1,082,822	1,244,890	1,513,690
N Blaney	Parking	(2,416,952)	(1,129,420)	(1,512,780)
A Pujol	Revenues & Benefits	882,160	654,830	720,180
N Blaney	Spatial Planning	655,079	420,380	553,510
		<b>907,252</b>	<b>3,133,880</b>	<b>3,201,790</b>

**Environment, Health & Wellbeing**

A Pujol	Community Safety	98,739	119,970	128,940
L Montgomery	Environmental Health	946,082	1,045,660	1,193,790
L Montgomery	Green Spaces & Active Leisure	1,147,843	1,201,450	1,160,750
L Montgomery	Leisure	424,231	1,400,580	1,469,220
L Montgomery	Licensing	(50,868)	(18,430)	(11,120)
L Montgomery	Resorts	209,015	112,530	83,890
L Montgomery	Waste, Recycling & Cleansing	5,330,273	5,937,850	6,461,870
		<b>8,105,315</b>	<b>9,799,610</b>	<b>10,487,340</b>

**Total all services****12,949,797****16,560,580****17,728,890****Financing Items****2,747,403****(671,140)****(2,433,910)****Totals per actual/budget papers****15,697,200****15,889,440****15,294,980****Contribution to capital****917,207****94,400****0****Totals per actual/budget papers****16,614,407****15,983,840****15,294,980****Notes:**

There is a glossary of terms at the end of this appendix

Executive Member:  
Manager:  
Activity Area:

Gary Taylor  
Andrew Carpenter  
Building Control

	FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
<b><u>EXPENDITURE</u></b>						
Employees	21.5	874,982	20.5	896,810	20.0	919,640
Property		40,165		27,570		29,820
Services & Supplies		120,994		111,910		142,080
Grant Payments		-		-		-
Transport		58,154		56,880		66,050
Leasing & capital charges		-		-		-
		<b>1,094,295</b>		<b>1,093,170</b>		<b>1,157,590</b>
<b><u>INCOME</u></b>						
Sales		-		-		-
Fees & Charges		(971,894)		(874,750)		(917,000)
Property Income		-		-		-
Grants - income		-		-		-
Other income & recharges		(217,346)		(292,120)		(208,540)
Transfers from earmarked reserves		-		(26,800)		-
		<b>(1,189,241)</b>		<b>(1,193,670)</b>		<b>(1,125,540)</b>
<b>Service Cost</b>		<b>(94,945)</b>		<b>(100,500)</b>		<b>32,050</b>
<b>Service cost - £'s per head of population</b>		<b>-0.71</b>		<b>-0.75</b>		<b>0.24</b>

Executive Member:  
Manager:  
Activity Area:

Martin Wrigley  
Lloyd Purchase  
Business Improvement & Development Team

	FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
<b><u>EXPENDITURE</u></b>						
Employees	8.5	272,146	7.5	181,710	5.5	207,070
Property		18,919		36,970		13,110
Services & Supplies		46,249		44,170		109,810
Grant Payments		255,792		176,770		141,470
Transport		838		790		520
Leasing & capital charges		-		-		-
		<b>593,944</b>		<b>440,410</b>		<b>471,980</b>
<b><u>INCOME</u></b>						
Sales		-		-		-
Fees & Charges		-		-		-
Property Income		(567)		(570)		(570)
Grants - income		-		(30,860)		-
Other income & recharges		(82)		(9,550)		-
Transfers from earmarked reserves		-		(14,300)		-
		<b>(649)</b>		<b>(55,280)</b>		<b>(570)</b>
<b>Service Cost</b>		<b>593,295</b>		<b>385,130</b>		<b>471,410</b>
<b>Service cost - £'s per head of population</b>		<b>4.47</b>		<b>2.87</b>		<b>3.47</b>

Executive Member:  
Manager:  
Activity Area:

Alan Connett  
Amanda Pujol  
Communications

	FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
<b><u>EXPENDITURE</u></b>						
Employees	4.0	100,327	4.0	178,360	5.5	194,850
Property		4,312		3,180		3,440
Services & Supplies		46,116		50,650		49,960
Grant Payments		-		-		-
Transport		53		360		830
Leasing & capital charges		-		-		-
		<b>150,807</b>		<b>232,550</b>		<b>249,080</b>
<b><u>INCOME</u></b>						
Sales		-		-		-
Fees & Charges		-		-		-
Property Income		-		-		-
Grants - income		-		-		-
Other income & recharges		-		(20)		-
Transfers from earmarked reserves		-		-		-
		<b>0</b>		<b>(20)</b>		<b>0</b>
<b>Service Cost</b>		<b>150,807</b>		<b>232,530</b>		<b>249,080</b>
<b>Service cost - £'s per head of population</b>		<b>1.14</b>		<b>1.73</b>		<b>1.83</b>

Executive Member:  
Manager:  
Activity Area:

Martin Wrigley  
Rebecca Hewitt  
Community Safety

	FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
<b><u>EXPENDITURE</u></b>						
Employees	2.0	86,872	2.0	110,300	2.5	117,340
Property		4,534		3,140		1,820
Services & Supplies		6,776		7,440		7,680
Grant Payments		39,135		58,340		-
Transport		2,748		1,610		2,100
Leasing & capital charges		-		-		-
		<b>140,065</b>		<b>180,830</b>		<b>128,940</b>
<b><u>INCOME</u></b>						
Sales		-		-		-
Fees & Charges		-		-		-
Property Income		-		-		-
Grants - income		-		-		-
Other income & recharges		(41,326)		(60,860)		-
Transfers from earmarked reserves		-		-		-
		<b>(41,326)</b>		<b>(60,860)</b>		<b>0</b>
<b>Service Cost</b>		<b>98,739</b>		<b>119,970</b>		<b>128,940</b>
<b>Service cost - £'s per head of population</b>		<b>0.74</b>		<b>0.89</b>		<b>0.95</b>

Executive Member:	Martin Wrigley					
Manager:	Tracey Hooper					
Activity Area:	Customer Services					
		<b>2019-20</b>		<b>2020-21</b>		<b>2021-22</b>
		<b>Actual</b>		<b>Outturn</b>		<b>Budget</b>
		<b>£</b>	<b>FTE</b>	<b>£</b>	<b>FTE</b>	<b>£</b>
	<b><u>EXPENDITURE</u></b>					
Employees	12.5	461,484	22.0	567,580	22.0	585,610
Property		15,829		8,870		9,590
Services & Supplies		119,750		97,700		119,550
Grant Payments		-		-		-
Transport		-		-		-
Leasing & capital charges		-		-		-
		<b>597,063</b>		<b>674,150</b>		<b>714,750</b>
	<b><u>INCOME</u></b>					
Sales		-		-		-
Fees & Charges		-		-		-
Property Income		-		-		-
Grants - income		-		-		-
Other income & recharges		(1,661)		-		-
Transfers from earmarked reserves		-		-		-
		<b>(1,661)</b>		<b>0</b>		<b>0</b>
<b>Service Cost</b>		<b>595,402</b>		<b>674,150</b>		<b>714,750</b>
<b>Service cost - £'s per head of population</b>		<b>4.48</b>		<b>5.02</b>		<b>5.26</b>

Executive Member:	Richard Keeling					
Manager:	Sarah Selway					
Activity Area:	Democratic Services					
		<b>2019-20</b>		<b>2020-21</b>		<b>2021-22</b>
		<b>Actual</b>		<b>Outturn</b>		<b>Budget</b>
		<b>£</b>	<b>FTE</b>	<b>£</b>	<b>FTE</b>	<b>£</b>
	<b><u>EXPENDITURE</u></b>					
Employees	3.5	533,123	3.5	553,930	3.5	580,780
Property		9,221		4,960		5,360
Services & Supplies		115,738		118,550		113,000
Grant Payments		54,053		47,000		47,000
Transport		350		160		1,120
Leasing & capital charges		-		-		-
		<b>712,485</b>		<b>724,600</b>		<b>747,260</b>
	<b><u>INCOME</u></b>					
Sales		-		-		-
Fees & Charges		-		-		-
Property Income		-		-		-
Grants - income		-		-		-
Other income & recharges		(300)		(2,600)		-
Transfers from earmarked reserves		-		(14,090)		-
		<b>(300)</b>		<b>(16,690)</b>		<b>0</b>
<b>Service Cost</b>		<b>712,185</b>		<b>707,910</b>		<b>747,260</b>
<b>Service cost - £'s per head of population</b>		<b>5.36</b>		<b>5.28</b>		<b>5.49</b>

Executive Member:	Gary Taylor					
Manager:	Ros Eastman					
Activity Area:	Development Management					
		FTE	2019-20 Actual £	FTE	2020-21 Outturn £	2021-22 Budget £
	<b><u>EXPENDITURE</u></b>					
	Employees	33.0	1,285,660	33.0	1,297,000	1,265,780
	Property		91,056		56,300	60,260
	Services & Supplies		358,375		290,190	453,530
	Grant Payments		-		-	-
	Transport		24,401		21,420	27,550
	Leasing & capital charges		-		-	-
			<b>1,759,491</b>		<b>1,664,910</b>	<b>1,807,120</b>
	<b><u>INCOME</u></b>					
	Sales		-		-	-
	Fees & Charges		(1,408,851)		(831,770)	(1,103,620)
	Property Income		-		-	-
	Grants - income		-		-	-
	Other income & recharges		(155,003)		(113,010)	(120)
	Transfers from earmarked reserves		-		(33,750)	-
			<b>(1,563,854)</b>		<b>(978,530)</b>	<b>(1,103,740)</b>
Service Cost			<b>195,637</b>		<b>686,380</b>	<b>703,380</b>
Service cost - £'s per head of population			1.47		5.12	5.17

Executive Member:	Nina Jeffries/Richard Keeling					
Manager:	Stephen Forsey					
Activity Area:	Economy & Assets					
		FTE	2019-20 Actual £	FTE	2020-21 Outturn £	2021-22 Budget £
	<b><u>EXPENDITURE</u></b>					
	Employees	41.5	1,197,149	42.0	1,335,420	1,199,200
	Property		695,521		744,710	718,190
	Services & Supplies		652,523		707,320	1,168,420
	Grant Payments		3,525		4,681,640	1,130
	Transport		10,917		9,060	12,760
	Leasing & capital charges		-		-	-
			<b>2,559,635</b>		<b>7,478,150</b>	<b>3,099,700</b>
	<b><u>INCOME</u></b>					
	Sales		(17,247)		2,730	(300)
	Fees & Charges		(193,220)		(65,980)	(204,880)
	Property Income		(1,931,064)		(1,391,270)	(2,266,620)
	Grants - income		-		(4,679,510)	-
	Other income & recharges		(410,056)		(518,660)	(150,890)
	Transfers from earmarked reserves		-		(142,290)	-
			<b>(2,551,586)</b>		<b>(6,794,980)</b>	<b>(2,622,690)</b>
Service Cost			<b>8,049</b>		<b>683,170</b>	<b>477,010</b>
Service cost - £'s per head of population			0.06		5.09	3.51

Executive Member:  
Manager:  
Activity Area:

Alan Connett  
Cathy Ruelens  
Electoral Services

	FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
<b><u>EXPENDITURE</u></b>						
Employees	3.0	120,486	3.0	115,810	3.0	123,240
Property		53,898		6,890		7,340
Services & Supplies		555,672		135,080		95,230
Grant Payments		-		-		-
Transport		724		290		290
Leasing & capital charges		-		-		-
		<b>730,781</b>		<b>258,070</b>		<b>226,100</b>
<b><u>INCOME</u></b>						
Sales		-		-		-
Fees & Charges		(2,560)		(1,730)		(2,160)
Property Income		-		-		-
Grants - income		(15,894)		(1,090)		-
Other income & recharges		(351,016)		(60,360)		-
Transfers from earmarked reserves		-		-		-
		<b>(369,470)</b>		<b>(63,180)</b>		<b>(2,160)</b>
<b>Service Cost</b>		<b>361,310</b>		<b>194,890</b>		<b>223,940</b>
<b>Service cost - £'s per head of population</b>		<b>2.72</b>		<b>1.45</b>		<b>1.65</b>

Executive Member:  
Manager:  
Activity Area:

Alistair Dewhirst  
David Eaton & Paul Nicholls  
Environmental Health

	FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
<b><u>EXPENDITURE</u></b>						
Employees	23.0	742,499	22.5	802,520	22.5	891,720
Property		54,279		54,580		57,570
Services & Supplies		195,342		242,110		266,530
Grant Payments		-		-		-
Transport		28,212		24,170		32,190
Leasing & capital charges		6,324		6,330		6,330
		<b>1,026,656</b>		<b>1,129,710</b>		<b>1,254,340</b>
<b><u>INCOME</u></b>						
Sales		(5,802)		(7,540)		(6,000)
Fees & Charges		(36,625)		(25,750)		(44,040)
Property Income		-		-		-
Grants - income		(4,085)		(12,370)		-
Other income & recharges		(34,061)		(37,310)		(10,510)
Transfers from earmarked reserves		-		(1,080)		-
		<b>(80,574)</b>		<b>(84,050)</b>		<b>(60,550)</b>
<b>Service Cost</b>		<b>946,082</b>		<b>1,045,660</b>		<b>1,193,790</b>
<b>Service cost - £'s per head of population</b>		<b>7.12</b>		<b>7.79</b>		<b>8.78</b>

Executive Member:	Richard Keeling						
Manager:	Martin Flitcroft						
Activity Area:	Finance						
		FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
	<b><u>EXPENDITURE</u></b>						
	Employees	16.0	546,219	15.0	602,510	15.5	680,380
	Property		27,313		18,900		20,440
	Services & Supplies		47,541		49,850		41,720
	Grant Payments		-		-		-
	Transport		1,081		470		870
	Leasing & capital charges		-		-		-
			<b>622,155</b>		<b>671,730</b>		<b>743,410</b>
	<b><u>INCOME</u></b>						
	Sales		-		-		-
	Fees & Charges		-		-		-
	Property Income		-		-		-
	Grants - income		-		-		-
	Other income & recharges		(17,750)		(31,000)		(20,730)
	Transfers from earmarked reserves		-		(12,090)		-
			<b>(17,750)</b>		<b>(43,090)</b>		<b>(20,730)</b>
Service Cost			<b>604,404</b>		<b>628,640</b>		<b>722,680</b>
Service cost - £'s per head of population			4.55		4.69		5.31

Executive Member:	Andrew MacGregor						
Manager:	Lorraine Montgomery						
Activity Area:	Green Spaces & Active Leisure						
		FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
	<b><u>EXPENDITURE</u></b>						
	Employees	13.5	404,193	13.5	466,680	9.5	379,540
	Property		983,534		931,540		949,850
	Services & Supplies		373,291		251,680		235,720
	Grant Payments		4,474		2,750		4,750
	Transport		13,515		9,510		10,490
	Leasing & capital charges		-		-		-
			<b>1,779,007</b>		<b>1,662,160</b>		<b>1,580,350</b>
	<b><u>INCOME</u></b>						
	Sales		(3,019)		(2,730)		(1,280)
	Fees & Charges		(205,180)		(197,680)		(230,290)
	Property Income		(171,716)		(160,300)		(165,700)
	Grants - income		(73,256)		-		-
	Other income & recharges		(177,994)		(83,380)		(22,330)
	Transfers from earmarked reserves		-		(16,620)		-
			<b>(631,164)</b>		<b>(460,710)</b>		<b>(419,600)</b>
Service Cost			<b>1,147,843</b>		<b>1,201,450</b>		<b>1,160,750</b>
Service cost - £'s per head of population			8.64		8.96		8.53

Executive Member:	Martin Wrigley						
Manager:	Amanda Pujol						
Activity Area:	Housing						
		FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
	<b><u>EXPENDITURE</u></b>						
	Employees	31.0	1,526,281	33.5	1,564,200	32.0	1,257,520
	Property		366,157		359,270		345,620
	Services & Supplies		624,981		1,147,980		606,400
	Grant Payments		487,493		533,720		516,400
	Transport		30,756		17,170		21,370
	Leasing & capital charges		-		-		-
			<b>3,035,667</b>		<b>3,622,340</b>		<b>2,747,310</b>
	<b><u>INCOME</u></b>						
	Sales		(1,200)		(1,430)		(1,200)
	Fees & Charges		(2,420)		(2,660)		(5,210)
	Property Income		(558,903)		(598,660)		(608,990)
	Grants - income		(1,122,167)		(859,210)		(543,310)
	Other income & recharges		(268,155)		(235,090)		(74,910)
	Transfers from earmarked reserves		-		(680,400)		-
			<b>(1,952,844)</b>		<b>(2,377,450)</b>		<b>(1,233,620)</b>
Service Cost			<b>1,082,822</b>		<b>1,244,890</b>		<b>1,513,690</b>
Service cost - £'s per head of population			8.15		9.28		11.13

Executive Member:	Alan Connett						
Manager:	Tim Slater						
Activity Area:	Human Resources						
		FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
	<b><u>EXPENDITURE</u></b>						
	Employees	7.0	335,898	7.0	336,140	8.0	369,720
	Property		26,517		14,620		15,720
	Services & Supplies		128,867		116,610		115,730
	Grant Payments		-		-		-
	Transport		758		200		530
	Leasing & capital charges		-		-		-
			<b>492,041</b>		<b>467,570</b>		<b>501,700</b>
	<b><u>INCOME</u></b>						
	Sales		-		-		-
	Fees & Charges		-		-		-
	Property Income		-		-		-
	Grants - income		-		-		-
	Other income & recharges		(6,166)		(10)		-
	Transfers from earmarked reserves		-		-		-
			<b>(6,166)</b>		<b>(10)</b>		<b>0</b>
Service Cost			<b>485,875</b>		<b>467,560</b>		<b>501,700</b>
Service cost - £'s per head of population			3.66		3.49		3.69

Executive Member:	Richard Keeling						
Manager:	Sue Heath						
Activity Area:	Internal Audit & Information Governance						
		FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
	<b><u>EXPENDITURE</u></b>						
	Employees	3.5	157,774	3.5	158,630	3.5	163,810
	Property		10,807		7,400		8,000
	Services & Supplies		12,785		13,700		12,810
	Grant Payments		-		-		-
	Transport		37		100		180
	Leasing & capital charges		-		-		-
			<b>181,403</b>		<b>179,830</b>		<b>184,800</b>
	<b><u>INCOME</u></b>						
	Sales		-		-		-
	Fees & Charges		-		-		-
	Property Income		-		-		-
	Grants - income		-		(80)		-
	Other income & recharges		(0)		(7,960)		(560)
	Transfers from earmarked reserves		-		-		-
			<b>(0)</b>		<b>(8,040)</b>		<b>(560)</b>
Service Cost			<b>181,403</b>		<b>171,790</b>		<b>184,240</b>
Service cost - £'s per head of population			1.37		1.28		1.35

Executive Member:	Richard Keeling						
Manager:	Karen Trickey						
Activity Area:	Legal						
		FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
	<b><u>EXPENDITURE</u></b>						
	Employees	6.0	334,864	6.0	302,030	7.0	399,650
	Property		21,798		9,830		10,630
	Services & Supplies		37,704		63,400		48,130
	Grant Payments		-		-		-
	Transport		370		200		440
	Leasing & capital charges		-		-		-
			<b>394,736</b>		<b>375,460</b>		<b>458,850</b>
	<b><u>INCOME</u></b>						
	Sales		-		-		-
	Fees & Charges		(22,703)		(22,030)		(30,000)
	Property Income		-		-		-
	Grants - income		-		-		-
	Other income & recharges		(3,384)		(6,230)		(1,990)
	Transfers from earmarked reserves		-		-		-
			<b>(26,087)</b>		<b>(28,260)</b>		<b>(31,990)</b>
Service Cost			<b>368,649</b>		<b>347,200</b>		<b>426,860</b>
Service cost - £'s per head of population			2.78		2.59		3.14

Executive Member: Andrew MacGregor  
Manager: James Teed  
Activity Area: Leisure

	FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
<b><u>EXPENDITURE</u></b>						
Employees	69.5	1,674,804	74.0	1,390,200	69.0	1,899,950
Property		913,175		783,960		892,710
Services & Supplies		311,453		284,320		1,351,640
Grant Payments		15,000		-		15,000
Transport		3,995		3,070		4,430
Leasing & capital charges		2,069		2,250		2,010
		<b>2,920,496</b>		<b>2,463,800</b>		<b>4,165,740</b>
<b><u>INCOME</u></b>						
Sales		(17,182)		(590)		(10,740)
Fees & Charges		(2,265,203)		(416,490)		(2,509,150)
Property Income		-		-		-
Grants - income		-		-		-
Other income & recharges		(213,879)		(646,140)		(176,630)
Transfers from earmarked reserves		-		-		-
		<b>(2,496,265)</b>		<b>(1,063,220)</b>		<b>(2,696,520)</b>
<b>Service Cost</b>		<b>424,231</b>		<b>1,400,580</b>		<b>1,469,220</b>
<b>Service cost - £'s per head of population</b>		<b>3.19</b>		<b>10.44</b>		<b>10.80</b>

Executive Member: Alistair Dewhirst  
Manager: Andrea Furness  
Activity Area: Licensing

	FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
<b><u>EXPENDITURE</u></b>						
Employees	3.5	115,215	3.0	106,180	3.0	112,350
Property		8,177		5,870		6,350
Services & Supplies		47,164		49,050		84,590
Grant Payments		-		-		-
Transport		350	-	100		270
Leasing & capital charges		-		-		-
		<b>170,907</b>		<b>161,000</b>		<b>203,560</b>
<b><u>INCOME</u></b>						
Sales		-		-		-
Fees & Charges		(221,178)		(179,430)		(214,680)
Property Income		-		-		-
Grants - income		-		-		-
Other income & recharges		(597)		-		-
Transfers from earmarked reserves		-		-		-
		<b>(221,775)</b>		<b>(179,430)</b>		<b>(214,680)</b>
<b>Service Cost</b>		<b>(50,868)</b>		<b>(18,430)</b>		<b>(11,120)</b>
<b>Service cost - £'s per head of population</b>		<b>-0.38</b>		<b>-0.14</b>		<b>-0.08</b>

Executive Member:	Nina Jeffries						
Manager:	Stephen Forsey						
Activity Area:	Parking						
		FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
	<b><u>EXPENDITURE</u></b>						
	Employees	9.0	252,725	9.0	252,810	9.0	256,920
	Property		710,474		747,730		763,290
	Services & Supplies		301,078		263,260		1,530,930
	Grant Payments		1,313		-		-
	Transport		2,593		3,600		3,650
	Leasing & capital charges		9,164		9,160		9,160
			<b>1,277,345</b>		<b>1,276,560</b>		<b>2,563,950</b>
	<b><u>INCOME</u></b>						
	Sales		-		-		-
	Fees & Charges		(3,606,822)		(2,321,600)		(3,975,230)
	Property Income		(28,680)		(19,140)		(61,580)
	Grants - income		-		-		-
	Other income & recharges		(58,796)		(65,240)		(39,920)
	Transfers from earmarked reserves		-		-		-
			<b>(3,694,298)</b>		<b>(2,405,980)</b>		<b>(4,076,730)</b>
Service Cost			<b>(2,416,952)</b>		<b>(1,129,420)</b>		<b>(1,512,780)</b>
Service cost - £'s per head of population			<b>-18.19</b>		<b>-8.42</b>		<b>-11.12</b>

Executive Member:	Richard Keeling						
Manager:	Rosanna Wilson						
Activity Area:	Procurement & Commissioning						
		FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
	<b><u>EXPENDITURE</u></b>						
	Employees	1.0	57,604	1.0	54,570	1.0	57,110
	Property		1,860		3,390		3,670
	Services & Supplies		4,803		3,940		4,070
	Grant Payments		-		-		-
	Transport		846		60		60
	Leasing & capital charges		-		-		-
			<b>65,113</b>		<b>61,960</b>		<b>64,910</b>
	<b><u>INCOME</u></b>						
	Sales		-		-		-
	Fees & Charges		-		-		-
	Property Income		-		-		-
	Grants - income		-		-		-
	Other income & recharges		(28,097)		(30,890)		(25,940)
	Transfers from earmarked reserves		-		-		-
			<b>(28,097)</b>		<b>(30,890)</b>		<b>(25,940)</b>
Service Cost			<b>37,015</b>		<b>31,070</b>		<b>38,970</b>
Service cost - £'s per head of population			<b>0.28</b>		<b>0.23</b>		<b>0.29</b>

Executive Member:	Andrew MacGregor					
Manager:	Sarah Holgate					
Activity Area:	Resorts					
		<b>2019-20</b>		<b>2020-21</b>		<b>2021-22</b>
		<b>Actual</b>		<b>Outturn</b>		<b>Budget</b>
		<b>£</b>	<b>FTE</b>	<b>£</b>	<b>FTE</b>	<b>£</b>
	<b><u>EXPENDITURE</u></b>					
Employees	8.5	200,229	9.0	197,020	5.5	169,650
Property		124,127		68,030		59,320
Services & Supplies		141,362		52,690		79,650
Grant Payments		-		-		-
Transport		2,852		2,850		4,130
Leasing & capital charges		-		-		-
		<b>468,570</b>		<b>320,590</b>		<b>312,750</b>
	<b><u>INCOME</u></b>					
Sales		(289)		-		-
Fees & Charges		(18,130)		(10,310)		(19,550)
Property Income		(232,988)		(184,770)		(205,990)
Grants - income		-		-		-
Other income & recharges		(8,147)		(12,980)		(3,320)
Transfers from earmarked reserves		-		-		-
		<b>(259,555)</b>		<b>(208,060)</b>		<b>(228,860)</b>
<b>Service Cost</b>		<b>209,015</b>		<b>112,530</b>		<b>83,890</b>
<b>Service cost - £'s per head of population</b>		<b>1.57</b>		<b>0.84</b>		<b>0.62</b>

Executive Member:	Richard Keeling					
Manager:	Tracey Hooper					
Activity Area:	Revenues & Benefits					
		<b>2019-20</b>		<b>2020-21</b>		<b>2021-22</b>
		<b>Actual</b>		<b>Outturn</b>		<b>Budget</b>
		<b>£</b>	<b>FTE</b>	<b>£</b>	<b>FTE</b>	<b>£</b>
	<b><u>EXPENDITURE</u></b>					
Employees	33.5	883,872	39.0	890,190	30.5	1,005,850
Property		90,759		85,550		92,390
Services & Supplies		818,012		700,490		679,340
Grant Payments		26,576,853		25,736,020		24,450,000
Transport		5,058		2,640		2,020
Leasing & capital charges		-		-		-
		<b>28,374,555</b>		<b>27,414,890</b>		<b>26,229,600</b>
	<b><u>INCOME</u></b>					
Sales		-		-		-
Fees & Charges		(168,204)		(80,800)		(199,000)
Property Income		-		-		-
Grants - income		(26,964,775)		(25,994,490)		(24,882,910)
Other income & recharges		(359,416)		(597,810)		(427,510)
Transfers from earmarked reserves		-		(86,960)		-
		<b>(27,492,395)</b>		<b>(26,760,060)</b>		<b>(25,509,420)</b>
<b>Service Cost</b>		<b>882,160</b>		<b>654,830</b>		<b>720,180</b>
<b>Service cost - £'s per head of population</b>		<b>6.64</b>		<b>4.88</b>		<b>5.30</b>

Executive Member:	Gary Taylor						
Manager:	Michelle Luscombe/Fergus Pate						
Activity Area:	Spatial Planning						
		FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
	<b><u>EXPENDITURE</u></b>						
	Employees	9.5	635,820	10.0	430,910	8.5	376,110
	Property		11,921		8,310		8,990
	Services & Supplies		176,039		98,650		173,680
	Grant Payments		14,098		1,850		-
	Transport		6,596		3,780		4,780
	Leasing & capital charges		-		-		-
			<b>844,474</b>		<b>543,500</b>		<b>563,560</b>
	<b><u>INCOME</u></b>						
	Sales		-		-		-
	Fees & Charges		(9,863)		(50)		(10,050)
	Property Income		-		-		-
	Grants - income		(152,446)		(5,000)		-
	Other income & recharges		(27,087)		(20,280)		-
	Transfers from earmarked reserves		-		(97,790)		-
			<b>(189,395)</b>		<b>(123,120)</b>		<b>(10,050)</b>
Service Cost			<b>655,079</b>		<b>420,380</b>		<b>553,510</b>
Service cost - £'s per head of population			4.93		3.13		4.07

Executive Member:	Alan Connett						
Manager:	Phil Shears						
Activity Area:	Strategic Leadership Team						
		FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
	<b><u>EXPENDITURE</u></b>						
	Employees	5.0	406,042	5.0	428,810	5.0	439,810
	Property		17,868		14,000		15,140
	Services & Supplies		16,458		14,820		14,620
	Grant Payments		-		-		-
	Transport		2,047		3,020		4,320
	Leasing & capital charges		-		-		-
			<b>442,415</b>		<b>460,650</b>		<b>473,890</b>
	<b><u>INCOME</u></b>						
	Sales		-		-		-
	Fees & Charges		-		-		-
	Property Income		-		-		-
	Grants - income		-		-		-
	Other income & recharges		(130)		(280)		(270)
	Transfers from earmarked reserves		-		-		-
			<b>(130)</b>		<b>(280)</b>		<b>(270)</b>
Service Cost			<b>442,285</b>		<b>460,370</b>		<b>473,620</b>
Service cost - £'s per head of population			3.33		3.43		3.48

Executive Member:  
Manager:  
Activity Area:

Alistair Dewhirst  
Chris Braines  
Waste, Recycling & Cleansing

	FTE	2019-20 Actual £	FTE	2020-21 Outturn £	FTE	2021-22 Budget £
<b><u>EXPENDITURE</u></b>						
Employees	175.0	5,020,304	179.5	5,539,090	182.5	5,864,140
Property		609,494		578,450		567,980
Services & Supplies		1,150,335		1,035,220		916,090
Grant Payments		4,763		-		-
Transport		533,553		535,460		597,460
Leasing & capital charges		1,291,505		1,356,600		1,418,840
		<b><u>8,609,954</u></b>		<b><u>9,044,820</u></b>		<b><u>9,364,510</u></b>
<b><u>INCOME</u></b>						
Sales		(768,370)		(368,160)		(361,930)
Fees & Charges		(976,547)		(1,083,840)		(1,036,190)
Property Income		(13,150)		(12,400)		(16,790)
Grants - income		-		-		-
Other income & recharges		(1,521,614)		(1,642,570)		(1,487,730)
Transfers from earmarked reserves		-		-		-
		<b><u>(3,279,681)</u></b>		<b><u>(3,106,970)</u></b>		<b><u>(2,902,640)</u></b>
<b>Service Cost</b>		<b><u>5,330,273</u></b>		<b><u>5,937,850</u></b>		<b><u>6,461,870</u></b>
<b>Service cost - £'s per head of population</b>		<b>40.12</b>		<b>44.26</b>		<b>47.51</b>

## **Glossary**

### Column Headings

2019-20 Actual – the actual cost of the service for last year

2020-21 Outturn – the likely cost of the service for this year

2021-22 Budget – the budget proposed for the service for next year

FTE – the budgeted full time equivalent average staff numbers for the year  
The numbers ignore spend on agency staff and Members allowances

### Expenditure

Employees – includes staff related costs such as salaries, training, recruitment and employee insurance

Property – all property related costs including rent, rates, utilities, repairs, maintenance, cleaning and property insurance (including central offices and depot costs)

Services and Supplies – covers the purchase of goods and services including items such as printing, stationery, contractors, postage, telephones, specialist fees & Strata

Grant Payments – specific payments for grants and rent subsidies including rent allowances, council tax benefit, councillors' community fund and rural aid

Transport – includes fuel, vehicle repairs and maintenance, travel and subsistence costs

Leasing - includes cost of vehicles and equipment subject to lease and/or rental agreement

### Income

Sales – income from the sale of items including recycled materials

Fees & Charges – income generated from services where we charge a fee, including car parks, land charges, leisure, planning and building regulation

Grant Income – this identifies grants mainly toward specific costs such as rent allowances

Property Income – income related to property such as rent, rights and lettings

Other Income – income not covered by any of the above including contributions to costs

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**Final Proposed Fees and Charges  
Income 2021/22**

**Appendix 6**





<b>Service</b>	<b>Actual 2019/20 £</b>	<b>Probable 2020/21 £</b>	<b>Proposed 2021/22 £</b>	<b>Dept total 2021/22 £</b>	<b>Department</b>
Building Control	- 971,894	- 874,750	- 917,000	- 917,000	Building Control
Land Charges	- 176,159	- 195,000	- 204,000		
Planning	- 1,216,600	- 642,800	- 889,300		
Planning Admin	- 10,202	- 250	- 2,100		
Street Naming	- 5,889	- 8,220	- 8,220	- 1,103,620	Development Management
Livestock Market	- 5,748	- 4,990	- 8,390		
Old Forde house	- 18,318	- 5,000	- 16,040		
Retail Market	- 169,154	- 55,990	- 180,450	- 204,880	Economy & Assets
Electoral Registration	- 2,560	- 1,730	- 2,160	- 2,160	Electoral Services
Dog Control	- 3,003	- 1,250	- 1,590		
Health & Food Safety	- 7,022	- 1,620	- 8,540		
Health Licence Fees	- 22,232	- 16,640	- 26,930		
Litter Clearance	- 3,680	- 4,100	- 4,700		
Nuisance Parking	-	-	- 50		
Private Water Supply Sampling	- 425	- 2,140	- 2,230	- 44,040	Environmental Health
Amenity & Conservation Sites	- 3,178	- 600	- 1,860		
Cemetery Fees	- 131,808	- 145,750	- 151,200		
Shaldon Golf	- 59,139	- 38,190	- 63,120		
Sports Pitches	- 10,641	- 13,140	- 14,110	- 230,290	Green Spaces & Active Leisure
Housing	- 2,420	- 2,660	- 5,210	- 5,210	Housing
Legal Fees	- 21,953	- 22,030	- 30,000	- 30,000	Legal
Broadmeadow Sports Centre	- 79,560	- 19,590	- 101,820		
Dawlish Leisure Centre	- 205,380	- 58,020	- 234,740		
Leisure Childcare	- 94,648	- 140	- 110,610		
Leisure Memberships	- 1,431,778	- 467,220	- 1,526,860		
Newton Abbot Leisure Centre	- 414,307	- 100,230	- 491,710		
Outdoor Pools	- 39,530	-	- 43,410	- 2,509,150	Leisure
Gambling Act 2005	- 27,359	- 19,750	- 25,080		
Hackney Carriage	- 63,038	- 53,140	- 61,280		
Licensing Act 2003	- 130,781	- 106,540	- 128,320	- 214,680	Licensing
Car Parks	- 3,606,822	- 2,450,600	- 3,975,230	- 3,975,230	Parking
Beach huts	- 9,389	- 810	- 8,550		
Boat Storage	- 8,741	- 11,120	- 10,930		
Leisure Events	-	-	- 70	- 19,550	Resorts
Council Tax	- 168,204	- 80,800	- 199,000	- 199,000	Revenue & Benefits
Local Development Framework	- 9,863	- 50	- 10,050	- 10,050	Spatial Planning
Abandoned Vehicles	- 3,628	- 7,110	-		
Commercial Waste / Household Refuse	- 961,837	- 1,082,930	- 1,027,720		
Composting	- 1,498	- 80	-		
Toilets for Disabled	- 168	- 30	- 220		
Vehicle Workshop	- 9,415	- 7,910	- 8,250	- 1,036,190	Waste, Recycling & Cleansing
<b>Grand Totals</b>	<b>- 10,107,972</b>	<b>- 6,486,800</b>	<b>- 10,501,050</b>	<b>- 10,501,050</b>	

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TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2020-21 TO 2023-24

						32,632	17,182	38,477	35,911	13,088	
Code /bid no.	Asset/Service Area		Description	Bid/ Complete?	C/f ?	ORIGINAL	LATEST	LATEST	LATEST	LATEST	Council Strategy
						BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
						2020-21	2020-21	2021-22	2022-23	2023-24	
						£'000	£'000	£'000	£'000	£'000	
						(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	
KG1	Bakers Park		Bakers Park development (S106)		√	402	718				8. Out and about and active
KL1	Broadband		Contribution to Superfast Broadband subject to procurement arrangements (RS) (2022/23) subject to satisfactory assurances of funds being spent within Teignbridge area.						250		6. Investing in prosperity
Provision	Broadmeadow Sports Centre		Provision for Broadmeadow Sports Centre Improvement Plan (S106/BC).	*		1,765		1,675			8. Out and about and active
KY3	Broadmeadow Sports Centre		Hot water boiler replacement (RS)	C			20				8. Out and about and active
Provision	Car parks		Replacement of pay on foot with pay and display machines (CR)	*			70				3. Going to town
KM6	Car parks		Machines for new sites and replacement machines where required. (CR)				34				3. Going to town
KJ8	Chudleigh		Pump track (S106)				76				8. Out and about and active
Provision	Churchyards		Provision for Churchyards (CR)	*	√		43				4. Great places to live & work
KY5	Climate Change		Carbon reduction projects (CR)		√	132	232				10. Action on climate
Provision	Climate Change		Provision for heating and fabric improvements at Forde House (PB)	*		340	-	815			10. Action on climate
Provision	Climate Change		Provision for Solar PV (PB)	*				75			10. Action on climate
Provision	Climate Change		Provision for Carbon Action Plan (PB)	*				310	1,200	1,200	10. Action on climate
KY7	Climate Change		Leisure Site Measures (GG)					3,000			10. Action on climate
KR3	Coastal Monitoring		SW Regional Coastal Monitoring Programme. (GG,EC)		√	724	1,532	1,126	1,998	1,880	9. Strong communities
KR5	Coastal Monitoring		Coastal asset review: project management support (GG)		√		77				9. Strong communities
KR6	Coastal Monitoring		Coastal asset review (GG)		√		210				9. Strong communities
KG8	Cycle paths		Teign Estuary Trail (CIL)			100	100				7. Moving up a gear
Provision	Cycle paths		Provision for Other cycling (CIL)	*		280		280	170	250	7. Moving up a gear
Provision	Cycle paths		Dawlish/Teignmouth Cycle Schemes (CIL)	*		65		205	200		7. Moving up a gear
Provision	Cycle paths		Heart of Teignbridge Cycle Provision (CIL)	*		90		90			7. Moving up a gear



TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2020-21 TO 2023-24

						32,632	17,182	38,477	35,911	13,088	
Code /bid no.	Asset/Service Area		Description	Bid/ Complete?	C/f ?	ORIGINAL	LATEST	LATEST	LATEST	LATEST	Council Strategy
						BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
						2020-21	2020-21	2021-22	2022-23	2023-24	
						£'000	£'000	£'000	£'000	£'000	
							(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	
KX7	Dawlish		Dawlish link road and bridge (GG)		√	-	-	3,344	1,433		7. Moving up a gear
Provision	Dawlish Leisure Centre		Provision for Dawlish Leisure Centre Improvement Plan (S106,BC).	*		-	-	1,321			8. Out and about and active
KB6	Dawlish Warren		Dawlish Warren Boardwalk (S106)			107	107				4. Great places to live & work
-	Energy Company		Energy Company (CIL)			177	-				9. Strong communities
-	Heart of Teignbridge: Employment		Provision for Heart of Teignbridge Employment Sites (BC: Prudential Borrowing)			425					6. Investing in prosperity
Provision	Heart of Teignbridge: Employment		Provision for employment sites (BC: Prudential Borrowing)	*		2,000		2,000			6. Investing in prosperity
KL2	Heart of Teignbridge: Employment		Newton Abbot employment land feasibility (BC: Prudential Borrowing)		√		17				6. Investing in prosperity
KX8	Heart of Teignbridge		A382 Improvements (CIL) (£5.1 m by 2022-23)				1,000	1,500	2,600		7. Moving up a gear
KW2	Heart of Teignbridge		Houghton Barton Link Rd (Prudential temporary internal Borrowing)				810	440			7. Moving up a gear
KW8	Heart of Teignbridge		Houghton Barton land (EC)		√		146				4. Great places to live & work
JW/JV	Housing		Discretionary - Disrepair Loans & Grants (CR)			24	24	24	50	50	1. A roof over our heads
JW/JV	Housing		Better Care-funded grants re: Housing loans and grants policy, including Disabled Facilities (GG)		√	1,030	1,562	1,000	1,000	1,000	1. A roof over our heads
JV7	Housing		Warm Homes Fund (Park Homes) (GG)		√	234	43	383			1. A roof over our heads
JV8	Housing		Warm Homes Fund (Category 1 Gas and Category 2 Air Source Heat Pumps) (GG)			1,655	166	1,490			1. A roof over our heads
JY7	Housing		Broadhempston Community Land Trust (CR,RS)	C	√		5				1. A roof over our heads
JY3	Housing		Exception site Starcross (CR)			65		65			1. A roof over our heads
JY3	Housing		Additional Social Housing in Newton Abbot (East St) (CR, RS,GG, BC: Prudential Borrowing,S106)		√	890	909				1. A roof over our heads
JY3	Housing		Additional Social Housing in Newton Abbot (Drake Road) (CR,RS,GG,BC: Prudential Borrowing,S106)		√	509	517				1. A roof over our heads
JY3	Housing		Longstone Cross Ashburton (CR)		√		100				1. A roof over our heads
JY3	Housing		Aller Road Kingsteignton (CR)				20				1. A roof over our heads
JY8	Housing		Shared Equity Scheme (S106)			667	668				1. A roof over our heads
Provision	Housing		Provision for Shared Equity Scheme (CR)	*		158	158				1. A roof over our heads
JY3	Housing		Affordable Housing unallocated (CR)			200	-				1. A roof over our heads


TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2020-21 TO 2023-24

						32,632	17,182	38,477	35,911	13,088	
Code /bid no.	Asset/Service Area		Description	Bid/ Complete?	C/f ?	ORIGINAL	LATEST	LATEST	LATEST	LATEST	Council Strategy
						BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
						2020-21	2020-21	2021-22	2022-23	2023-24	
						£'000	£'000	£'000	£'000	£'000	
						(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	
JY5	Housing		Additional plots Haldon (S106,CR)	C	√		4				1. A roof over our heads
Provision	Housing		Teignbridge 100: Social/Affordable housing (GG; CR; PB; S106)	*				2,197	2,197	2,197	1. A roof over our heads
Provision	Habitat Regulations		Provision for Habitat Regulations infrastructure measures (CIL)	*		179	179	70	88	88	4. Great places to live & work
KV3	IT - provision for Mobile Working		Mobile Working (CR)	C	√	84	86				10. Vital, Viable Council
KV4	IT - Customer Services		Customer Portal (CR)				32	34	6		10. Vital, Viable Council
KV6	IT 17-18 Strata projects		Grounds, Street, Public Realm (CR)		√		16				10. Vital, Viable Council
KV6	IT 17-18 Strata projects		Environmental Health: Idox (CR)		√		13				10. Vital, Viable Council
KV7	IT - Planning		Planning system improvements (CR)				18	18			10. Vital, Viable Council
KV8	IT - Capital contribution		Ongoing contributions towards Strata (CR)			41	41	41	41	41	10. Vital, Viable Council
Provision	IT - Capital contribution		SAN replacement (CR)	*				137			10. Vital, Viable Council
Provision	IT - Capital contribution		Data Centre Relocation (CR)	*				27			10. Vital, Viable Council
Provision	IT - Capital contribution		NCSC Zero Trust (CR)	*				41			10. Vital, Viable Council
KX6	IT - Legal Services		Legal Case Management (CR)		√		11				10. Vital, Viable Council
KV1	IT - Finance		Adelante upgrade (CR)	C			16				10. Vital, Viable Council
Provision	IT - Finance		Provision for Finance Convergence (CR)	*		100	-	167	100		10. Vital, Viable Council
KV6	IT - Finance/HR		Winnix replacement (CR)			13	13				10. Vital, Viable Council
Provision	IT - Property and Assets		Provision for Street Cleansing, Grounds Maintenance and Asset Management (CR)	*		103		-			10. Vital, Viable Council
Provision	IT - Property and Assets		SaM improvements (CR)	*				25			10. Vital, Viable Council
KV5	IT - Corporate: Strata Business Plan 2020-21		Windows 10/ infrastructure resilience measures (CR)				47				10. Vital, Viable Council
KV2	IT - Revenue & Benefits		Civica upgrade (CR)				41				10. Vital, Viable Council
KB3	Kingskerswell		Purchase of land for open space (S106)				17				4. Great places to live & work
KG2	Leisure		Playing Pitch Improvement Plan (S106)				23				8. Out and about and active
KX9	Marsh Barton		Marsh Barton Station (CIL)			1,300	1,300				7. Moving up a gear
KG4	Newton Abbot		3G artifical playing pitch, Coach Road, Newton Abbot (CR)		√		120				8. Out and about and active
Provision	Newton Abbot Leisure Centre		Provision for Newton Abbot Leisure Centre Improvement Plan (S106;CR)	*				350			8. Out and about and active
KF5	Newton Abbot Leisure Centre		Newton Abbot Leisure Centre Gym Equipment (CR,S106)		√	56	96	40	40	40	8. Out and about and active

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						BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
						2020-21	2020-21	2021-22	2022-23	2023-24	
						£'000	£'000	£'000	£'000	£'000	
							(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	
Provision	Newton Abbot Town Centre Regeneration		Provision for Newton Abbot Town Centre Improvements (GG)	*		400		400			3. Going to town
KX1	Newton Abbot Town Centre Regeneration		Halcyon Rd (BC:Prudential Borrowing)		√	3,381	585	3,000	3,000		3. Going to town
KL9	Newton Abbot Town Centre Regeneration		Cattle Market Enabling Works (CR)		√			200			3. Going to town
KL7	Newton Abbot Town Centre Regeneration		Bradley Lane Enabling Works (CR)		√		32				3. Going to town
KW9	Newton Abbot Town Centre Regeneration		Cinema (CR)		√		18				3. Going to town
KX2	Newton Abbot Town Centre Regeneration		Sherborne House: town centre regeneration/Social Housing (BC: Prudential Borrowing)		√	2,282	309	2,400			3. Going to town
Provision	Newton Abbot Town Centre		Provision for Future High Street Fund projects (GG, CIL, EC, BC: Prudential Borrowing)	*		4,087	230	2,043	11,057	1,654	3. Going to town
KW5	Open Spaces		Cirl bunting land (S106)			250	154	146	146	146	4. Great places to live & work
Provision	Play area equipment/refurb		Provision for Dawlish play space flagship provision (S106)	*		75	75				8. Out and about and active
Provision	Play area equipment/refurb		Provision for Powderham Newton Abbot play space equipment (S106)	*		30		30			8. Out and about and active
Provision	Play area equipment/refurb		Provision for Newton Abbot Play Area (S106)	*		74	74				8. Out and about and active
KJ2	Play area equipment/refurb		Ogwell Play Area (S106)	C			33				8. Out and about and active
KJ4	Play area equipment/refurb		Decoy refurb (S106/CIL)			300	300				8. Out and about and active
Provision	Play area equipment/refurb		Provision for Den, Teignmouth play area overhaul (S106/CIL)	*				200			8. Out and about and active
KJ3	Play area equipment/refurb		Higher Woodway, Teignmouth play area refurb (S106)			30	30				8. Out and about and active
Provision	Play area equipment/refurb		Provision for Meadow Centre Teignmouth play area major refurb (S106)	*				30			8. Out and about and active
Provision	Play area equipment/refurb		Provision for Palace Meadow, Chudleigh play space overhaul (S106)	*		15		15			8. Out and about and active
KJ6	Play area equipment/refurb		Furlong Close, Buckfastleigh (CR)			28	28				8. Out and about and active
Provision	Play area equipment/refurb		Provision for Teignbridge-funded play area refurb/equipment (CR)	*		86	-	86			8. Out and about and active
KB1	SANGS/Open Spaces		SANGS land purchase (GG)		√			611			4. Great places to live & work
KB1	SANGS/Open Spaces		SANGS instatement (GG)		√		68	95		405	4. Great places to live & work
KB1	SANGS/Open Spaces		SANGS endowment (GG)					1,602		1,073	4. Great places to live & work
KB7	SANGS/Open Spaces		SANGS endowment (CIL,S106,Habitat Regulations planning obligations)				1,315				4. Great places to live & work
Provision	South West Exeter		Provision for South West Exeter Transport (2024-29) (CIL)	*							7. Moving up a gear
KW6	South West Exeter		SW Exeter Education (CIL)						1,000	1,950	4. Great places to live & work
KY1	South West Exeter		District Heating (CIL) £2 million loan payment anticipated in 2025.	*		3,000	50				9. Strong communities

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						BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
						2020-21	2020-21	2021-22	2022-23	2023-24	
						£'000	£'000	£'000	£'000	£'000	
						(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	
Provision	Sport & Leisure		Provision for Sports Provision (CIL)	*		664					8. Out and about and active
-	Sport & Leisure		Provision for Outdoor sport facility to serve Newton Abbot area (S106)	*		230	-				8. Out and about and active
Provision	Teignbridge		Provision for Education (CIL)	*				350	650	1,000	4. Great places to live & work
-	Teignmouth Lido		Provision for Teignmouth Lido boiler replacement (CR)			100		-			8. Out and about and active
KX3	Teignmouth Town Centre		Teignmouth Town Centre Regeneration (includes feasibility budget) (BC: Prudential Borrowing)		√	3,531	2,240	4,784			6. Investing in prosperity
Provision	Teignmouth		Provision for Teignmouth open space (S106)	*				50			4. Great places to live & work
KR1	Teignmouth		Beach Management Plan (GG)		√		77	38			9. Strong communities
KR2	Teignmouth		Eastcliff flood remediation feasibility (CR)				3				9. Strong communities
Provision	Waste Management		Provision for Bulking Station - replace telehandlers 2024-29 (RS)	*		50	-				2. Clean scene
Provision	Waste Management		Provision for Bulking Station - replace Sortline (CR)	*					175		2. Clean scene
Provision	Waste Management		Provision for additional Waste vehicles (PB)	*					200		2. Clean scene
Provision	Waste Management		Provision for Waste vehicles (PB)	*					8,200		2. Clean scene
Provision	Waste Management		Provision for replacement card baler (2026) (CR)	*							2. Clean scene
KS0	Waste Management		Purchase of Wheeled Bins (CR;RS)			104	124	107	110	114	2. Clean scene
						32,632	17,182	38,477	35,911	13,088	

TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2020-21 TO 2023-24

						32,632	17,182	38,477	35,911	13,088	
Code /bid no.	Asset/Service Area		Description	Bid/ Complete?	C/f ?	ORIGINAL	LATEST	LATEST	LATEST	LATEST	Council Strategy
						BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
						2020-21	2020-21	2021-22	2022-23	2023-24	
						£'000	£'000	£'000	£'000	£'000	
						(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	

			<b>FUNDING</b>								
			<b>GENERAL</b>								
			Revenue contributions to reserve towards future expenditure					(44)			
			Revenue contributions applied to existing expenditure					(252)			
			Capital Receipts Unapplied - Brought forward			(3,290)	(3,519)	(2,872)	(1,269)	(837)	
			Capital Receipts - Anticipated			(1,700)	(362)	-	-	-	
			Budgeted Revenue Contribution plus additional for specific schemes			(271)	(94)	-	-	-	
			Use of Revenue Contributions Reserve			(26)	-	-	(250)	-	
			Government Grants			(2,507)	(2,193)	(11,714)	(10,003)	(4,225)	
			S106			(1,413)	(1,683)	(758)	(186)	(146)	
			Other External Contributions			(803)	(892)	-	(180)	(24)	
			Community Infrastructure Levy			(6,115)	(3,216)	(2,740)	(4,750)	(3,291)	
			Internal Borrowing			(235)	-	-	-	-	
			Capital Receipts Unapplied - Carried forward			3,776	2,872	1,269	837	642	
			Business cases: Prudential borrowing			(13,614)	(3,619)	(16,003)	(16,863)	(1,960)	
			<b>HOUSING</b>								
			Capital Receipts Unapplied - Brought forward			(2,235)	(2,325)	(1,772)	(1,431)	(1,700)	
			Capital Receipts - Anticipated			(50)	(50)	(50)	(50)	(50)	
			Capital Receipts - Right to Buy			(700)	(450)	(600)	(600)	-	
			Better Care Funding and other government grants.			(3,374)	(2,500)	(2,752)	(1,330)	(1,330)	
			S106			(667)	(672)	-	-	-	
			Other External Contributions			-	-	-	-	-	
			Internal or Prudential Borrowing			(801)	(203)	(1,916)	(1,536)	(1,536)	
			Budgeted Revenue Contribution plus additional for specific schemes.			-	-	-			
			Use of Revenue Contributions Reserve			(34)	(48)				
			Capital Receipts Unapplied - Carried forward			1,427	1,772	1,431	1,700	1,369	
			<b>TOTAL FUNDING</b>			<b>(32,632)</b>	<b>(17,182)</b>	<b>(38,477)</b>	<b>(35,911)</b>	<b>(13,088)</b>	

Programme Funding			-	-	-	-
Budgeted and additional Revenue Contribution	(271)	(94)	-	-	-	
Revenue Contributions earmarked reserve.	(60)	(48)	-	(250)	-	
Capital Receipts	(2,772)	(2,062)	(2,594)	(813)	(576)	
Section 106	(2,080)	(2,355)	(758)	(186)	(146)	
Other External Contribution	(803)	(892)	-	(180)	(24)	
Grant	(5,881)	(4,693)	(14,466)	(11,333)	(5,555)	
Community Infrastructure Levy	(6,115)	(3,216)	(2,740)	(4,750)	(3,291)	
Internal borrowing	(235)	-	-	-	-	
Business cases: Prudential borrowing	(14,415)	(3,822)	(17,919)	(18,399)	(3,496)	
Total	(32,632)	(17,182)	(38,477)	(35,911)	(13,088)	
Balance of capital receipts	(5,203)	(4,649)	(2,700)	(2,537)	(2,010)	

Key:

EC - External Contributions  
GG - Government Grant  
CR - Capital Receipt  
RS - Revenue Savings  
BC - Business Case  
PB - Prudential Borrowing  
C - project complete. Where this relates to payment of a contribution, indicates contribution has been paid.  
\* - Provisional scheme, pending full approval



Climate Change project

**Denotes a change in the programme**

**Bold**

## Teignbridge District Council Treasury Management Mid-Year Review 2020-21

Teignbridge District Council has adopted CIPFA's *Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes 2017 Edition*. One of the requirements is the provision of a mid-year review of treasury management activities.

Activities Undertaken: Daily lending and borrowing from 1 April to 30 September 2020:

### Fixed-term lending

<b>Borrower</b>	<b>Terms %</b>	<b>Amount Lent £</b>	<b>Dates</b>	<b>Total Days Lent in year</b>	<b>Interest Earned to 30/9/20 £</b>
Debt Management Office	0.100	44,000,000	01/04/20 – 08/04/20	7	843.84
Debt Management Office	0.040	5,000,000	08/04/20 – 09/04/20	1	5.48
Debt Management Office	0.045	4,500,000	08/04/20 – 14/04/20	6	33.29
Debt Management Office	0.095	34,500,000	08/04/20 – 16/04/20	8	718.36
Debt Management Office	0.055	1,000,000	14/04/20 – 17/04/20	3	4.52
Debt Management Office	0.080	1,000,000	15/04/20 – 23/04/20	8	17.53
Debt Management Office	0.080	1,500,000	15/04/20 – 27/04/20	12	39.45
Debt Management Office	0.040	12,500,000	16/04/20 – 17/04/20	1	13.70
Debt Management Office	0.045	18,000,000	16/04/20 – 20/04/20	4	88.77
Debt Management Office	0.080	500,000	17/04/20 – 29/04/20	12	13.15
Debt Management Office	0.040	1,400,000	20/04/20 – 21/04/20	1	1.53
Debt Management Office	0.045	2,000,000	20/04/20 – 22/04/20	2	4.93
Debt Management Office	0.055	1,000,000	20/04/20 – 23/04/20	3	4.52
Debt Management Office	0.060	5,000,000	20/04/20 – 24/04/20	4	32.88
Debt Management Office	0.080	7,200,000	20/04/20 – 27/04/20	7	110.47
Debt Management Office	0.080	1,000,000	22/04/20 – 29/04/20	7	15.34
Debt Management Office	0.080	3,000,000	24/04/20 – 30/04/20	6	39.45
Debt Management Office	0.080	6,500,000	27/04/20 – 04/05/20	7	99.73
Debt Management Office	0.080	1,000,000	29/04/20 – 11/05/20	12	26.30
Debt Management Office	0.080	1,100,000	30/04/20 – 19/05/20	19	45.81
Debt Management Office	0.080	1,400,000	30/04/20 – 22/05/20	22	67.51
Debt Management Office	0.055	2,000,000	01/05/20 – 26/05/20	25	75.34
Debt Management Office	0.055	1,500,000	01/05/20 – 27/05/20	26	58.77
Debt Management Office	0.040	1,000,000	04/05/20 – 06/05/20	2	2.19
Debt Management Office	0.040	1,000,000	04/05/20 – 12/05/20	8	8.77
Debt Management Office	0.050	3,400,000	04/05/20 – 19/05/20	15	69.86
Debt Management Office	0.040	400,000	11/05/20 – 27/05/20	16	7.01
Debt Management Office	0.040	1,000,000	12/05/20 – 27/05/20	15	16.44
Debt Management Office	0.040	2,000,000	14/05/20 – 27/05/20	13	28.49
Debt Management Office	0.040	1,000,000	15/05/20 – 18/05/20	3	3.29
Debt Management Office	0.040	4,500,000	15/05/20 – 27/05/20	12	59.18
Debt Management Office	0.050	1,000,000	15/05/20 – 08/06/20	24	32.88
Debt Management Office	0.050	2,500,000	15/05/20 – 22/06/20	38	130.14
Debt Management Office	0.040	1,000,000	19/05/20 – 20/05/20	1	1.10
Debt Management Office	0.040	1,000,000	19/05/20 – 23/06/20	35	38.36

# Appendix 8

Borrower	Terms %	Amount Lent £	Dates	Total Days Lent in year	Interest Earned to 30/9/20 £
Debt Management Office	0.040	1,400,000	19/05/20 – 26/06/20	38	58.30
Debt Management Office	0.020	1,000,000	26/05/20 – 28/05/20	2	1.10
Debt Management Office	0.020	1,000,000	29/05/20 – 24/06/20	26	14.25
Debt Management Office	0.035	1,000,000	01/06/20 – 03/06/20	2	1.92
Debt Management Office	0.020	1,000,000	01/06/20 – 10/06/20	9	4.93
Debt Management Office	0.020	1,000,000	01/06/20 – 02/07/20	31	16.99
Debt Management Office	0.020	1,000,000	10/06/20 – 07/08/20	58	31.78
Debt Management Office	0.020	4,000,000	15/06/20 – 02/07/20	17	37.26
Debt Management Office	0.020	4,500,000	15/06/20 – 07/08/20	53	130.68
Debt Management Office	0.010	1,000,000	24/06/20 – 02/07/20	8	2.19
Debt Management Office	0.010	1,000,000	26/06/20 – 02/07/20	6	1.64
Debt Management Office	0.010	2,500,000	01/07/20 – 02/07/20	1	0.68
Debt Management Office	0.010	1,000,000	02/07/20 – 06/07/20	4	1.10
Debt Management Office	0.010	4,000,000	15/07/20 – 20/07/20	5	5.48
Debt Management Office	0.010	1,000,000	15/07/20 – 23/07/20	8	2.19
Debt Management Office	0.010	2,000,000	15/07/20 – 07/08/20	23	12.60
Debt Management Office	0.010	1,000,000	23/07/20 – 29/07/20	6	1.64
Debt Management Office	0.010	500,000	29/07/20 – 21/08/20	23	3.15
Debt Management Office	0.010	1,000,000	31/07/20 – 07/08/20	7	1.92
Debt Management Office	0.010	1,000,000	03/08/20 – 07/08/20	4	1.10
Debt Management Office	0.010	500,000	03/08/20 – 12/08/20	9	1.23
Debt Management Office	0.010	1,250,000	03/08/20 – 19/08/20	16	5.48
Debt Management Office	0.010	1,000,000	07/08/20 – 14/08/20	7	1.92
Debt Management Office	0.010	1,000,000	12/08/20 – 19/08/20	7	1.92
Debt Management Office	0.010	500,000	14/08/20 – 26/08/20	12	1.64
Debt Management Office	0.010	500,000	17/08/20 – 28/08/20	11	1.51
Debt Management Office	0.010	250,000	17/08/20 – 04/09/20	18	1.23
Debt Management Office	0.010	250,000	17/08/20 – 09/09/20	23	1.58
Debt Management Office	0.010	2,000,000	17/08/20 – 15/09/20	29	15.89
Debt Management Office	0.010	2,500,000	17/08/20 – 21/09/20	35	23.97
Debt Management Office	0.010	1,250,000	17/08/20 – 23/09/20	37	12.67
Debt Management Office	0.010	1,500,000	01/09/20 – 14/09/20	13	5.34
Debt Management Office	0.010	2,000,000	01/09/20 – 30/09/20	29	15.89
Debt Management Office	0.010	250,000	08/09/20 – 25/09/20	17	1.16
Debt Management Office	0.010	1,000,000	09/09/20 – 12/10/20	33	6.03
Debt Management Office	0.010	1,500,000	15/09/20 – 19/10/20	34	6.58
Debt Management Office	0.010	500,000	18/09/20 – 28/09/20	10	1.37
Debt Management Office	0.010	1,000,000	21/09/20 – 22/09/20	1	0.27
Debt Management Office	0.010	1,000,000	22/09/20 – 21/10/20	29	2.47
Debt Management Office	0.010	1,250,000	23/09/20 – 23/10/20	30	2.74
Sub-total fixed lending					3,200.15

Deposits were also made into the following call accounts and money market funds, dependent upon cash flow:

Bank	Account terms	Interest Earned £
Clydesdale Bank	0.05% - 0.2%	0.28

## Appendix 8

Royal Bank of Scotland	0.01% - 0.19%	0.33
Santander UK plc	Base rate less 0.10% - 0.012%	0.00
Public Sector Deposit Fund	0.1145% - 0.4089%	3,735.87
Lloyds plc 95-day notice	0.30% - 0.45%	1,724.45
Lloyds plc 32-day notice	0.10% - 0.45%	739.82
Lloyds plc Deposit account	Base rate less 0.10%	0.00
Aberdeen Standard	0.0874% - 0.4089%	3,535.33
Lloyds plc current account	Base rate less 0.10%	0.85
Sub-total call accounts and money market funds		9,736.93
Grand total all lending		<b>12,937.08</b>

Temporary Borrowing 1 April to 30 September 2020:

Lender	Terms %	Amount lent £	Dates	Days lent in year	Interest paid in year £
Lloyds Bank	Base + 1%	Variable	Overdraft agreement	2	0.98

## Teignbridge District Council Interim Performance Report for the Period 1 April to 30 September 2020

	Apr-Sep 2019-20	Apr-Sep 2020-21
<b>(i) Short Term Funds Invested</b>		
Interest received and receivable for the period	£57,490	£12,937
Maximum period of investment on any one loan made in the period	179 days	58 days
“Fixed” investment rates in period.	0.50% - 0.89%	0.01% - 0.10%
<b>(ii) Short Term Funds Borrowed</b>		
Interest paid and payable for the period	£3.04	£0.98
Number of new “fixed” loans borrowed in the period	0	0
Maximum period of borrowing on any one “fixed” loan borrowed in the period.	0	0
“Fixed” borrowing rates.	n/a	n/a
<b>(iii) Average Net Interest Rate Earned</b>	0.81 %	0.06%
<b>(iv) Average Short Term Net Lending</b>	£14,124,098	£21,245,873

## **Appendix 8**

Two monthly reports are prepared for the Chief Finance Officer: a forecast of interest receivable for the year, and an investment comparison, which shows the sum available for investment compared to the previous year. The Chief Finance Officer presents a monthly report to CMT and updates the Executive Committee on a quarterly basis. These reports include any policy updates, such as changes to the official lending list, based on the latest ratings information. Full council receives an annual review and strategy statement and a mid-year review.

The interest forecast predicts total net interest receivable for the year of £15,230. This compares to £120,625 in 2019-20. This forecast decrease is mainly due to the reduction in interest rates. Base rate was reduced to 0.10% on 19<sup>th</sup> March 2020 as part of the measures taken by the Bank of England (BOE) to support the economy during the Covid 19 pandemic. During the first half of the year, there has been an increase in the funds available for lending out (average daily lending is £21.2 million in 2020-21 compared to £14.1 million at the same stage in 2019-20. This is mainly due to funding received from Government to enable the payment of business grants. This could not be invested long-term. The average net interest rate achieved is 0.06% in 2020-21, compared to 0.81% at the same point in 2019-20). Average benchmark 7-day LIBID rate has been negative since 3<sup>rd</sup> July 2020.

### Treasury Management Indicators

These are part of the Prudential Indicators, as agreed at Full Council on 24 February 2020. They are available on request or on the Teignbridge website agenda for that meeting.

## TEIGNBRIDGE DISTRICT COUNCIL

## EXECUTIVE

11<sup>th</sup> FEBRUARY 2021

<b>Report Title</b>	<b>Teignmouth Public Spaces Protection Order (PSPO)</b>
<b>Purpose of Report</b>	To determine whether to make a PSPO for prescribed parts of Teignmouth
<b>Recommendation(s)</b>	<p><b>That the Executive RECOMMENDS to Full Council:</b></p> <p>(1) On being satisfied that the statutory grounds for making the Order have been established as detailed in the Report, the Public Protection Spaces Order be made; and</p> <p>(2) Delegated authority is given to the Head of Community Services and Improvement to:</p> <p>(a) appoint authorised persons for the purpose of giving direction under the Order; and</p> <p>(b) (in consultation with the Solicitor to the Council) make such minor amendments to the draft Order as she considers appropriate, before the Order is sealed.”</p>
<b>Financial Implications</b>	<p>The financial implications are contained within Section 1.5. There is no additional pressure on the revenue budget.</p> <p>Claire Moors – Principal Technical Accountant &amp; Deputy Chief Finance Officer</p> <p>Tel: 01626 215242</p> <p>Email: <a href="mailto:claire.moors@teignbridge.gov.uk">claire.moors@teignbridge.gov.uk</a></p>
<b>Legal Implications</b>	<p>Advice has been provided by the Solicitor to the Council to the case officers as to changes to the Order and additional work which should be made / undertaken to avoid the prospects of the Order being unenforceable and / or open to successful challenge. These matters should all be addressed before the Order is resolved at full Council and checked; but some remain outstanding as at the date of these legal implications (29 January 2021). It is not anticipated that any changes to the draft Order will adversely affect the purpose of the Order and in that regard will be minor. Consequently, to avoid any delay in the completion of the Order, Recommendation (2)(b) has been added to the report.</p> <p>Solicitor to the Council</p> <p><a href="mailto:karen.trickey@teignbridge.gov.uk">karen.trickey@teignbridge.gov.uk</a></p>

<b>Risk Assessment</b>	Business Impact Assessment has been completed Rebecca Hewitt, Community Safety and Safeguarding Manager Email : <a href="mailto:Rebecca.hewitt@teignbridge.gov.uk">Rebecca.hewitt@teignbridge.gov.uk</a>
<b>Environmental/ Climate Change Implications</b>	There are no environmental or climate change implications associated with the recommendations of this report.  William Elliott Climate Change officer <a href="mailto:william.elliott@teignbridge.gov.uk">william.elliott@teignbridge.gov.uk</a>
<b>Report Author</b>	Rebecca Hewitt, Community Safety and Safeguarding Manager <a href="mailto:Rebecca.hewitt@teignbridge.gov.uk">Rebecca.hewitt@teignbridge.gov.uk</a>
<b>Executive Member</b>	Councillor Martin Wrigley
<b>Appendices</b>	Appendix One – Draft Order
<b>Background Papers</b>	Copy of Consultation letter Summary of consultation responses Business Impact Assessment

## 1. BACKGROUND

- 1.1 Section 59 to 75 of the Anti-social Behaviour, Crime and Policing Act 2014 details the powers a local authority has to regulate behaviour within a specified area with public access, to prevent anti-social behaviour from causing a detrimental impact to the quality of life to those in the locality. This includes the power for principal councils to make Public Space Protection Orders (PSPO's) in respect of public places. The purpose of a PSPO is to deal with a particular nuisance or problem in a particular area that is detrimental to the local community's quality of life. It can be used to deal with existing problems that are likely to continue in the future.
- 1.2 Only a local authority can make a PSPO in respect of a public place within its area. The definition of 'local authority' in England under Section 74(1) is a district council. Parish and Town councils do not have the power to issue PSPO's.
- 1.3 PSPO's allow a local authority to respond to concerns of anti-social behaviour in a specific area by prohibiting certain activity and/or requiring specified things to be done within it. The local authority must be satisfied on reasonable grounds that TWO conditions are met.

The First condition is that:

- Activities carried out in a public place within the authorities area have had a detrimental effect on the quality of life of those in the locality, or
- It is likely that activities will be carried out in a public place within that area and that those activities will have such an effect.

The Second Condition is that:

- It is or is likely to be of a persistent or continuing nature.
  - Is or is likely to be, such to make the activities unreasonable;
- and
- Justifies the restrictions imposed by the notice.

- 1.4 Any prohibitions or requirements imposed by a PSPO must be made in strict regards to ceasing the anti-social behaviour or reducing it. As such, they must be proportionate and tailored to behaviours of concern and to the persons causing it.
- 1.5 In October 2019, Teignmouth Town Council held a meeting to discuss the proposal to introduce a PSPO to cover alcohol consumption the area of Teignmouth previously covered by a designated public place order known as 'The Triangle', 'The Den', Promenade and town centre. The meeting heard from attendees that the problem of adults and young people consuming alcohol in and around the area centring on the bus shelter was increasing. This area had become problematic with a number of police reports generated. The meeting felt that visitors and residents have been, and continue to be, intimidated by this behaviour including foul language, fighting, urinating in public and verbal abuse to the business community and pedestrians. The meeting also discussed potential challenges such an order would present to the community and considered possible displacement to another part of the town. There was however overwhelming support for the introduction of prohibitions. The scope of the order was however to be determined by the Council so progress was not made on the order at this time.
- 1.6 Following a further meeting at the beginning of March the Town Council contacted the Anti-Social Behaviour and Safeguarding Officer to confirm their wish for the consideration of a PSPO. Discussion began with Devon and Cornwall Police but progress was delayed due to the Covid Outbreak and national lockdown. Communication was received by Teignbridge from business within the town and also the police who requested a consultation to be undertaken.
- 1.7 An authorised person may issue a fixed penalty notice to anyone they believe has committed an offence under the order. A person committing an offence will have 14 days to pay the fixed penalty of £100.

## **2. CONSULTATION**

- 2.1 In accordance with Section 72(4) of the Act required public consultation was carried out involving:

- The Chief Officer of Police and the local policing body for the policing area that includes the restricted area and the
  - Community representatives including Teignmouth Town Council, Teignbridge District Ward Councillors and the Alice Cross
  - The Office of the Police and Crime Commissioner
  - The owner or occupier of land within the restricted area to include Devon County Highways and the District Council
  - Other consulted parties - Teignmouth Traders Association , Teignbridge Resorts team, RNLI, Businesses in Town centre and Stagecoach
- 2.2 Consultation began on 22<sup>nd</sup> October 2020 and closed on 2<sup>ND</sup> December 2020. A copy of the letter inviting responses to the consultation is included in background papers. Summaries of correspondence with TDC in response to the consultation are included in background papers. 11 responses were received. All responses were in favour of creating the PSPO for Teignmouth.

### **3. ANALYSIS OF THE NEED FOR THE ORDER**

- 3.1 The prohibitions proposed in the draft order reflect the concerns relating to general ASB and specifically to address the issues relating rowdy and nuisance behaviour, substance misuse and alcohol consumption in public places.
- 3.2 In addition to complaints received by the Council, Police and Police and Crime Commissioner, police data shows that the number of recorded anti-social behaviour incidents in Teignmouth has risen between May – September 2020. In the 5-month period, recorded anti-social behaviour incidents increased by 36% (53 incidents) in comparison to the same period in the previous year (May – September 2019). However, there has been a general trend of increase in anti-social behaviour this year linked to Covid-19. We are aware that whilst there are some seasonal variance the discussions with Police confirm there is ongoing ASB throughout the year in the proposed areas to be covered by the order.
- 3.3 The areas recommended for inclusion in the order have been identified through discussions with the Police Inspector and the Town Council following assessment of historic incidents. The locations where ASB has been occurring was a key question in the consultation. The findings of the consultation were also taken into account in determining the area to be covered. Consideration was also given to the potential for displacement from key areas to other locations.
- 3.4 The area covered by the order is marked on the map attached to the draft order. Any private properties within the area marked are not subject to the order and not included in the schedule.

#### **4. IMPLICATIONS AND RISK MANAGEMENT**

- 4.1 The risk of displacement of anti-social behaviour has been considered as is factored into the recommendation about coverage of the order. If approved, there will be signage surrounding the restricted area. Signage is discretionary but a balance will need to be sought between having enough information publicly available to support enforcement and yet not so visible that it detracts from the town being a desirable area to spend time and attract visitors and tourists. It is the main open public space area for Teignmouth and residents of other areas of Teignbridge. Failure to have this order in place could potentially impact on visitor experience and the quality of life of Teignbridge residents.
- 4.2 There is no definition in respect of age for PSPOs. In line with the existing approach to addressing ASB from young people in the town, under 18s will be dealt with through a graduated education approach and engagement with partner agencies, enforcement would only be used in exceptional circumstances.
- 4.3 Engagement and education will remain the priority for addressing the behaviour but where enforcement is required this will be complimentary to existing powers held by the Police and the Council under anti-social behaviour legislation. A previous PSPO was effective in addressing similar behaviour with limited need for enforcement as the order itself had a deterrent effect.
- 4.4 As there are limited Council Staff in the area, education and enforcement will be supported by other agencies such as the Police, who would provide evidence of the breach, enabling the Council if they are satisfied with the evidence to issue a Fixed Penalty Notice.

#### **5. ALTERNATIVE OPTIONS**

There are no alternative approach to address the issues.

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Teignbridge District Council ("**the Council**") makes this Order under Section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 ("**the Act**") and all other enabling powers, having consulted with relevant parties as required by Section 72 of the Act.

### **Commencement**

1. This Order shall come into operation on *[to be inserted]* for a period of 3 years thereafter unless extended by further orders under the Council's statutory powers.

### **Restricted Area**

2. Subject to paragraph 7 of this Order, the Order relates to all public places within the boundary edged red on the plan appended to this Order and more particularly described in the Schedule, ("**the Restricted Area**") being land within the Council's area.

### **Grounds for the Order**

3. Having given rise to nuisance to and complaints from local residents and businesses to both the Council and the Police, the Council considers that it is in all the circumstances expedient to make this Order for the purpose of reducing crime and/or anti-social behaviour within the Restricted Area.
4. The Council is satisfied that the conditions set out in Section 59(2) of the Act have been met, namely that anti-social behaviour and criminal activities have taken place within the Restricted Area through the use of alcohol and other intoxicating substances which have had a detrimental effect on the quality of life of those in the locality.
5. Further, the Council is also satisfied that the conditions set out in Section 59(3) of the Act have been met, namely that the effect or likely effect of the activities is, or is likely to be, of a persistent or continuing nature; these activities are unreasonable; and justify the Order.

### **Prohibitions and requirements**

6. The effect of this Order is to impose the following prohibitions and/or requirements at all times on a person or persons within the Restricted Area:

- (a) Not to shall shout, swear or act in a manner as to cause annoyance, harassment, alarm or distress to any person within the Restricted Area or on land adjacent to the Restricted Area or to any person living in the nearby area;
- (b) Not to eat, drink, inhale, inject, smoke or otherwise use or prepare substances which have the capacity to stimulate or depress the central nervous system ("**Intoxicating Substances**");
- (c) To:
  - (i) surrender any Intoxicating Substances in their possession;
  - (ii) cease drinking alcohol; or
  - (iii) surrender or dispose of any alcohol in their possession

when asked to do so by an authorised Person (the Police; a Police Community Support Officer; or other person authorised in writing by the Council for the purpose of giving direction under the Order);

- (d) Not to enter or remain in the Restricted Area in an intoxicated state.

**UNLESS** he/ she has a reasonable excuse for failing to do so; or the part of the Restricted Area is subject to the exemptions listed in paragraph 7 of this Order at the relevant time

### **Restricted Area Exemptions**

- 7. The following parts of the Restricted Area shall be exempt from the restrictions and / or requirements of this Order if at the point in time the relevant prohibition or requirement the person is on:
  - (a) Premises authorised by a valid premises licence for the supply of alcohol;
  - (b) Premises authorised to which a temporary event notice applies for the supply of alcohol;
  - (c) Premises authorised by a valid club premises certificate to be used by the club for the sale of alcohol;
  - (d) A place within the curtilage of premises within paragraph (a), (b) or (c);
  - (e) A place where facilities or activities relating to the sale of consultation of alcohol are at the relevant time permitted by virtue of a permission granted under Section 115E Highways Act 1980 (highway related uses).

### **Penalties**

- 8. In accordance with Section 63 and 67 of the Act, a person found to be in breach of:

- (a) paragraph 6(c)(ii) or 6(c)(iii) of this Order shall be guilty of an offence and liable to a Fixed Penalty Notice of up to £100 or on a summary conviction to a fine not exceeding level 2 on the standard scale;
- (b) any other part of this Order shall be guilty of an offence and liable to a Fixed Penalty Notice of up to £100 or on a summary conviction to a maximum penalty of a level 3 fine on the standard scale.

## **Appeals**

9. In accordance with section 66 of the Act, any interested person who wishes to challenge the validity of this Order on the grounds that the Council did not have the power to make the Order or that a requirement under the Act has not been complied with may apply to the High Court within six weeks from the date upon which the Order is made. An interested person means an individual who lives in the restricted area or who regularly works or visits that area.

### **Schedule 1 The Restricted Area**

All those pieces and parcels of land to which the public are entitled to or permitted to have access (with or without payment) and is open to the air on at least one side and known as:

The Den  
The Seafront  
Back Beach  
The Triangle  
Wellington Street  
Lower Brook Street

and which for identification is included in the area edged and cross hatched in red on the plan appended to this Order.

**THE COMMON SEAL of  
TEIGNBRIDGE DISTRICT COUNCIL**

Was here unto affixed In the presence of:

Authorised Signatory  
Dated:



Teignmouth Town  
PSPO#3 map.pdf

DRAFT

## Appendix One – Teignbridge PSPO Consultation letter

Please ask for: Becca Hewitt  
Email: [community.safety@teignbridge.gov.uk](mailto:community.safety@teignbridge.gov.uk)

My Ref: Teignmouth PSPO Consultation

Your Ref:

22<sup>nd</sup> October 2020

Dear

### **RE: Teignmouth PSPO Consultation**

Teignbridge Council have been approached to consider creating a Public Spaces Protection Order (PSPO) in Teignmouth to address anti-social behaviour. A PSPO is an order designed to stop anti-social being committed in a public place.

National guidance on PSPOs is available on the Government website

<https://www.gov.uk/government/publications/anti-social-behaviour-crime-and-policing-bill-anti-social-behaviour>

To make the order we have to be satisfied that the activities have a detrimental effect on those in the locality, that they are persistent and continuing in nature and that they are unreasonable.

We are undertaking a consultation exercise to gauge opinions in the Town.

We would like you to respond to the following questions

- Do you live or work in Teignmouth?
- What is your view on a Public Spaces Protection Order in Teignmouth to address anti-social behaviour in the locality?
- What anti-social behaviour has caused you concern over the last six months?
- Do you have any evidence of that anti-social behaviour for example reports to Police or concerns raised with an agency?
- Where does this anti-social behaviour take place?
- What is the impact of that behaviour on you and your communities quality of life?

Please send any responses by e-mail to [community.safety@teignbridge.gov.uk](mailto:community.safety@teignbridge.gov.uk)

**The consultation will close on Wednesday 25<sup>th</sup> November 2020**

Following consideration of the responses from the consultation, a report will be submitted to Teignbridge Council containing recommendations for the way forward and if appropriate proposed prohibitions.

If you have any questions please contact Rebecca Hewitt on

[rebecca.hewitt@teignbridge.gov.uk](mailto:rebecca.hewitt@teignbridge.gov.uk)

Yours sincerely

Rebecca Hewitt

**Community Safety and Safeguarding Manager**

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## Appendix two – Teignmouth PSPO Consultation responses

Retailer	<p>Behaviour occurring for 3 years</p> <p>Behaviour from street drinkers causing significant concern and taking place for the majority of time the shop is open.</p> <p><b>I am absolutely behind the instigation of a PSPO.</b></p> <p>This is impacting on all shops in the vicinity</p> <p>We have called the police sometimes on a daily basis when the fighting was occurring regularly.</p> <p>We have written to you &amp; we have liaised with the Traders Association.</p> <p>When we felt that no one was listening to us, we even confronted the behaviour ourselves out of desperation to make it stop.</p> <p>The following concerns regarding behaviour were raised</p> <p>Drinking from the early morning, being intoxicated in public, fighting, foul language, people leaving the area due to their behaviour, vomiting, urination, defecation, concern for public welfare and intimidation of the public.</p> <p>Six calls to Police.</p> <p>Location of concern is the Triangle.</p>
Chief Superintendent, Nikki Leaper and Inspector Andrew Tomlinson	<ul style="list-style-type: none"> <li>• <b>We believe that a PSPO would be justified</b> due to the reports of ASB in the town.</li> <li>• The reports causing us concern are public drinking/drunkenness and associates Anti-Social behaviour. Where the behaviour amounts to a criminal offence police action is taken. However in many cases the behaviour is not criminal, but observations of officers and reports made to them by the public show that even where not criminal the behaviour of those involved intimidates people and prevents them from enjoying or using the public amenities in the town such as bus stops, public seating areas and public toilets. We are also told it is having a detrimental impact on retail businesses as customers are discouraged from visiting.</li> <li>• The main focus of the reports is the area of The Triangle and surrounding streets. However concerns have been raised across the town centre including all the main shopping streets, The Den, Seafront, car parks and Back/Point/main beach.</li> <li>• We are aware of the crime/incident figures. These are lower than we anticipated. We believe they are not fully representative of the situation. This is likely to be a result of: <ol style="list-style-type: none"> <li>1. A degree of public resignation to the problem resulting in only the highest level problems being reported.</li> <li>2. Many reports being made directly to local officers by passing the recording mechanisms.</li> </ol> </li> </ul>

	<p>3. Lockdown resulting in a period when either the problematic individuals or those suffering from their activity were not present in the area.</p> <ul style="list-style-type: none"> <li>The creation of a PSPO will enable police to address the ASB at a much earlier stage reducing its impact and improving the quality of life for the wider community.</li> </ul>
Estate agent	<p>Thank you for your letter about Anti-social behaviour in Teignmouth. In answer to your questions:-  <b>I would support a public Spaces Protection Order in Teignmouth.</b>  It can feel threatening in the town and we had one party pull out of buying a house in Teignmouth (we are estate agents) because their son was attacked in the town.  We have seen anti-social behaviour in Wellington Street from our office, mainly from teenagers.</p>
Teignmouth Traders Association	<p>Thank you, on behalf of the Teignmouth Traders Association and myself, for the opportunity to be involved in the PSPO Consultation for Teignmouth.  My response to your questions are as follows:  In my opinion and on behalf of the members of the TTA,  <b>Teignmouth needs a PSPO to be put in place as soon as possible.</b>  Over the last six months, but it as been going on for much longer, the town has suffered from two main types of ASB, Drunks/Drugged, supposedly homeless men and women and gangs of youths, who intimidate, aggressively beg, obstruct, shop lift, litter, use foul &amp; abusive language, on occasions assault, residents and visitors to the town.  Many members and non members of the TTA have reported, on many many occasions, the ASB in the town, I have personally complained to Anne-Marie Morris MP and the Alison Hernandez PCC, plus reporting and sending evidence to the Police 101 and our local PSCO. It is well documented. I have also had meetings with Sgt Jonathon Ross responsible for Neighbourhood Policing and other Police Officers in an effort to reduce ASB in the town.  The majority of the ASB takes place in and around the Triangle, Wellington Street and Lower Brook Street, but other areas of the Town, such as Public Shelters along the Promenade, underpass to the Railway Station and Eastcliff, have all seen trouble in the past. The impact ASB on the Town, Residents, Visitors and Families, is immeasurable!  Elderly residents, of which Teignmouth has many, often are frightened to come into town, those that do and decide to sit in the Triangle on a sunny afternoon, are often subjected to drunken antics, lewd actions, foul &amp; abusive language and other intimidating actions from six or seven drunken individuals who have no concern for their actions.  If the weather is inclement, the same elderly residents cannot sit in the bus shelter to wait for the bus home, because it is full of the same individuals.</p>

	<p>The local shops are subject to aggressive begging and shop lifting. I must add, that certain shop keepers are knowingly selling alcohol to these individuals, knowing that they are already intoxicated.</p> <p>The town has two of the “old fashioned” red telephone boxes, in the small square in Wellington/Regent Street, these are now being used as toilets by our drunken individuals.</p> <p>To add to this, the town also has a major problem with gangs of youths who are intent to intimidate and abuse anyone who happens to get in their way.</p> <p>Many of the youths, fall into the 13 to 16 year old age group, but are often seen with bottles/cans of alcohol, smoking weed, plus evidence in the town of them inhaling Nitrous Oxide, the small canisters can often be found around the town.</p> <p>As Community Safety and Safe Guarding Manager, you will obviously be aware of the detrimental effect the actions of these two groups has on a small resort such as Teignmouth, families come on holiday, witness the goings on, including the recent stabbing, don't come back, but worse than that, they advise friends and family NOT to go to Teignmouth.</p>
Teignmouth Resort staff	<p>Not particularly necessary if laws/byelaws already in place were enforced eg. drinking in public, vandalism, threatening behaviour etc. If PSPO would help with the enforcement of these rules then, yes, <b>I am in favour of one being introduced.</b></p> <p>Alcoholics/drug users congregating early in the morning and remaining throughout the day in highly visible areas, eg. seafront shelters, by the bowling green.</p> <p>Petty vandalism/graffiti by groups of youths in the evenings.</p> <p>Reports made to Police</p> <p>Location - Teignmouth seafront, Den</p> <p>As a TDC worker I am often the first port of call if members of the public are upset or concerned about the behaviour of drunks/drug users/groups of youths. If it is a regular 'character' I will not contact the police but simply explain that this is usual behaviour for that person. If a PSPO would make it easier to discourage regulars, away from highly visible areas then it would improve the quality of my work environment and, hopefully, improve the local environment for residents and visitors.</p>
Police and Crime Commissioner	<p>Background information: In September 2020 the Police and Crime Commissioner for Devon, Cornwall and Isles of Scilly was contacted by Teignbridge Council to submit evidence as part of a consultation for a Public Spaces Protection Order (PSPO) in Teignmouth. Under the <i>Anti-Social Behaviour, Crime and Policing Act 2014</i>, a PSPO provides the police, local authorities and other local agencies with a range of flexible tools and powers to respond to anti-social behaviour within a designated public place. These tools include, but are not limited to, Civil Injunctions, Community Protection Notices and Dispersal Powers. Teignbridge Council are considering the implementation of a PSPO in Teignmouth town</p>

	<p>centre to address concerns regarding anti-social behaviour. This document shall provide the Police and Crime Commissioner's submission of evidence to the Council's consultation.</p> <p><b>What is your view on a Public Spaces Protection Order in Teignmouth to address anti-social behaviour in the locality?</b> After liaising with Devon and Cornwall Police, <b>the Crime Commissioner is satisfied that a PSPO may be a beneficial response to anti-social behaviour in Teignmouth.</b> PSPOs provide a useful means to preventing anti-social behaviour and have proved successful in locations such as Exeter City Centre for tackling street drinking. Importantly, PSPOs provide local councils and city council officers with the autonomy to combat unwanted behaviours and sends a clear message that such acts shall not be tolerated. Anti-social behaviour - such as street drinking and nuisance - is often concerning to members of the community and the Commissioner is aware of the negative impact this has had on local businesses in the Teignmouth area when she visited this summer. It is therefore pivotal that we use whatever tools are available to us to address these matters swiftly and efficiently. It is the Commissioner's understanding that the PSPO will be used in selected areas of Teignmouth town centre, as evidenced by the Council's consultation responses.</p> <p><b>What anti-social behaviour has caused you concern over the last six months?</b> The Commissioner has received 7 written complaints by members of the public over the past 6 months regarding anti-social behaviour in Teignmouth. These include reports of street drinking, fighting, swearing and general nuisance. The Commissioner's Covid-19 Safer Summer Scheme marshals, who were placed in Teignmouth from July – September of this year, also dealt with many incidents related to drug taking and drinking.</p> <p><b>Where does this anti-social behaviour take place?</b> Information reviewed from the complaints suggests that much of the anti-social behaviour occurs at the Jubilee Bus Shelter and Triangle area of Teignmouth town centre. Some reports also mentioned anti-social behaviour around the beach front. You may also wish to use the evidence that the Commissioner funded street marshals as part of the Covid-19 Safer Summer Scheme. This was due to the police's view that there would be a likelihood of increased alcohol-related anti-social behaviour in these particular areas.</p> <p><b>Do you have any evidence of that anti-social behaviour, for example reports to Police or concerns raised with an agency?</b> In addition to the complaints that the Commissioner has received, police data shows that the number of recorded anti-social behaviour incidents in Teignmouth has risen between May – September 2020. In the 5-month period, recorded anti-social behaviour incidents increased by 36% (53 incidents) in comparison to the same period in the previous year (May – September 2019). However, there has been a general trend of increase in anti-social behaviour this year linked to Covid-19 that has not been seen previously. For instance, in the period between May – September</p>
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	<p>2019, compared to May – September 2018, incidents had decreased by 34%. <b>What is the impact of that behaviour on you and your community's quality of life?</b></p> <p>1 Data covers the whole Teignmouth neighbourhood area, as defined within police geography.</p> <p>It is clear from the written complaints that the Commissioner has received that the reported anti-social behaviour in Teignmouth is having a detrimental impact upon members of the public and their enjoyment of the area. All respondents expressed discontent at the behaviour, and many were concerned about the impact it was having on other members of the community. Also, whilst visiting the town during the summer, the Commissioner met with a number of businesses and heard about the negative impact that anti-social behaviour was having on them and their customers.</p>
Retailer and resident	<p><b>RE: Teignmouth PSPO Consultation</b></p> <p>Please accept my email in response to the letter received from the Police regarding the Teignmouth PSPO Consultation <b>which we are very much in support of.</b></p> <p>We live with our family above the shop. To the rear of our property there is a service lane which we regularly use. This alleyway is shared with five other properties and the only means of access for two of these properties. One of which is a holiday cottage. This is where we store our recycling boxes and bins and it is also our walkway to the river beach (back beach) and Osmonds Lane, the oldest lane in Teignmouth.</p> <p><b>Public Toilets &amp; Alcohol Consumption</b></p> <p>This year has been a particularly bad year with anti-social behaviour occurring during the Spring/Summer time Covid Lockdown and after. On many occasions in the middle of the day we would encounter drunken men using the alley as a toilet. On more than one occasion we have opened our back gate to find human poo on the ground! My neighbours have also witnessed people use the alleyway for drug taking and sex.</p> <p>On 26th May 2020 I sent photos of a person urinating in the alley to PCSO Liz Francis. <a href="mailto:30420@dc.police.uk">30420@dc.police.uk</a> Urinating in the alley has become a regular occurrence when there are groups of people gathered together on the back beach behind our property drinking alcohol every day during hot weather. Very often the alcohol is brought with them and not bought from the nearby pub. These people are discouraged by the landlord from using the pub toilets because of the drug taking that takes place by them and the mess they leave behind when using. I have heard that the publicans have no control over the behaviour of these people on the beach because they are not paying customers and gather to the side of the pub. For the lockdown and following months after many of the public toilets in the town were closed. Furthermore The Den and The Point public toilets close in the early evening when people are still on the beach often past midnight resulting in them using the alley as a toilet.</p>

	<p>I would like to stress as a local business and as a family, each year this issue arises but this summer has been particularly bad.</p> <p>A further problem a result of alcohol consumption is broken glass. Two years ago we had our shop windows smashed by a drunk. On many occasions we have had to clear up the broken glass from outside of our shop doorway. This is because of the numerous pubs in this street. On a recent incident, when looking back on our CCTV I witnessed a woman throwing her beer glass across the road. I sent this footage to Teignmouth &amp; Dawlish Police but never heard back from them with a promise they would get back to me. I understand pubs try not to let customers walk away with glass however in the summer periods this isn't always implemented.</p> <p><b>Large Gatherings</b></p> <p>My family and I find it intimidating to see such large gatherings in a small place. They are often drunk, take drugs and play loud music until the early hours of the following morning.</p> <p>During the summer months we cannot use this piece of beach. We cannot walk our dogs here or sit and enjoy the views with our grandchildren without feeling intimidated by their behaviour and bad language. We dare not say anything to these people in fear of repercussions, especially as we are aware of the local gang issue.</p>
Retailer and resident	<p>Do you live or work in Teignmouth? I live and run a shop in the town</p> <p>What is your view on a Public Spaces Protection Order in Teignmouth to address anti-social behaviour in the locality? - <b>This is a must to make the town more friendly to work, live and visit</b></p> <p>What anti-social behaviour has caused you concern over the last six months? - Youths threatening behaviour to all generations</p> <p>Do you have any evidence of that anti-social behaviour for example reports to Police or concerns raised with an agency? - Yes</p> <p>Where does this anti-social behaviour take place? - Normally Public places like the Den and Sea Front</p> <p>What is the impact of that behaviour on you and your communities quality of life? - The impact is very serious our elderly generation are not getting scared to go out especially in the evening and it could impact the holiday trade which the town relies on so much.</p>
Responses from Teignmouth Town Councillors	<p>I have passed comments through for inclusion in a town council response about the proposal for a PSPO but didn't include a detailed case for a blanket order across Teignmouth as I didn't realise that it actually did not cover the whole town. I am concerned that the proposed Order doesn't appear to cover the whole parish since St James churchyard, Bitton Park, Estuary Park (think that's what it's called, the little one down at Teignmouth side of Shaldon Bridge), Teignmouth letters (Sprey Point? we have always called it Teignmouth letters) probably Coombe Valley, etc, etc, and many other areas north of the railway line are magnets. It would also have been useful when, during COVID lockdown the first time, some households took to socialising out on the street because the weather was good, including other households, in</p>

	<p>contravention of the regulations, I think, causing disturbance to neighbours with no regard to them whatsoever (some in Grove Terrace up the road to me had that problem and found it doubly distressing because of the ill-health of some of our neighbours). If the PSPO had been in place, it would have been easier for the police to deal with such antisocial behaviour and thus I would really like to see it as a whole across the parish to enable proper escalation where it is due.</p>
	<p><b>I'm greatly in favour of a PSPO</b> but a Teignmouth wide one as having spoken to Iain previously the logistics of having small areas around teignmouth seems more trouble than it's worth Having the PSPO in place will also let us use 3GS powers more widely if we choose to employ them again next season</p>
	<p>I concur it has to be a blanket cover if individual areas were PSPO it would not work. People would just move to an area not covered by the PSPO.</p>
	<p><b>Definitely agree the town needs a PSPO</b>, but it has to be a blanket cover over the whole of Teignmouth, because it's just moving them on to another location nearby causing more problems.</p>
	<p>I <b>strongly favour a PSPO</b>, but the short consultation period and tight deadline for response is a cause for concern. Given distractions of behaviour around lockdown and C-19 it would be prudent to extend consultation to, say, late January. The protection does not become critical until the summer months. There needs to be a careful consideration of what is included in the order, the extent of the area covered and the chances of getting it enforced vs. disregarded through lack of effective sanctions. Put it to the press and social media, gauge the response, resolve TTC policy and then proceed with an order. Otherwise it will be no more effective than the current signs on the Point - No Fires, Arsonists will be prosecuted - generally ignored. I think electors will be vocal in support given the opportunity</p>
	<p>Despite the Covid restrictions we still encounter problems with street drinking and ASB, this occurs in the Little Triangle, the Den, the sea front (Back Breach, being more of a summer problem) the Rowdens, Bitten Park and various church grounds. I brought to the attention of Barry Seager (now having left the Council ) and he developed a PSPO for the whole town, but that this would only relate to ASB in conjunction with consumption of alcohol in public areas. So a couple could happily and legally toast their anniversary on the Den in a glass of champagne and commit no offences, whilst a group of ruffians could be drinking beer and smashing bottles under the yacht club and would be committing an offence. In short it empowers civil enforcement officers, PCO's and Police powers to stop people going from being annoying before they commit any offences and allow these public areas to be enjoyed for the purpose they were built, both by local and visitors alike. Sadly the 2019 application did not find the approval of the town council and I understand that the same piece of legislation is again being</p>

	<p>put forward in 2020, <b>and I encourage the council to consider the benefits granting this will achieve.</b> Please bear in mind this legislation does not ban drinking alfresco, and only comes into play when alcohol and ASB occur at the same time.</p> <p>Noted and <b>agree with the proposal to set up a PSPO</b> in Teignmouth.</p> <p><b>I'm firmly in favour of a blanket PSPO</b> across the town to stop a displacement problem.</p> <p>Secondly, this will not be a silver bullet for the drinking team that hangs out in the bus shelter and Triangles and behind Cherry on Top. Rapid response in Teignmouth is a bit different from a better staffed, metropolitan area. Since Smiths and numbers of the shops in this area are, on a daily basis, subjected to physical/verbal abuse, begging, shoplifting, unacceptable behaviour, etc, I don't feel anything is to be gained by augmenting the consultation period. The people who alight from or catch the bus at the stop outside are also subjected to foul language, loud music, loud raucous behaviour and there are regular altercations amongst the team as the day goes on and their intoxication increases - then you have urination in the phone boxes, vandalism of the public toilets in lower Brook Street, and the rear of the Smiths, etc. Many people are not even aware that this is happening so their contribution to a consultation will be very subjective and risks dilution of the seriousness of the situation. It does have to be publicly advertised, I believe, anyway, so they will have a chance to comment. This is the gateway to our Town and no good advert for it, at the moment.</p> <p>For me and the numbers of people who have expressed their concerns for their safety in this area to me (visitors to the Pavilions in particular), <b>a PSPO can't come soon enough</b></p>
<p>Projects &amp; Facilities Manager Teignmouth Town Council</p>	<p>Following the instigation of the PSPO process in May 2019 and in my Role with the town and Bitton Park CCTV coupled with my participation with the experiment of "enforcement officers" this year, it is clear that the original concept of the whole parish being covered is the only practicable one. Otherwise our regular nuisances will simply "cross the road" to avoid enforcement. And significant areas such as Bitton Park, St James's, Eastcliff park along with many others will have no protection.</p> <p>Should we use enforcement officers again next year either stand alone or in collaboration with TDC or another town council then these powers together with the necessary authority from TDC to use them, will be invaluable in helping reduce many anti-social issues which exist within the town.</p>
<p>Teignmouth Town Council</p>	<p><b>Full council meeting 1/12/20</b>  <b>Cllr Cox proposed that Teignmouth Town Council support Teignbridge District Council making a Public Space Protection Order for Teignmouth, seconded by Cllr Russell and unanimously agreed.</b></p>



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Ref No: for BID office use

## Business Impact Assessment <sup>1</sup>

### Proposal:-

Implementation of a Public Spaces Protection Order for Teignmouth

### Aims of the Proposal:-

To address antisocial behaviour in Teignmouth

**Environment impacts** - The proposal indicates the following impacts on the environment.

	<i>Please score</i> <div style="border: 1px solid black; padding: 5px; display: inline-block;"> <span style="color: green;">+3</span> ← 0 → <span style="color: red;">-3</span> </div>
Natural environment (wildlife, landscape, trees)	0
Built environment (townscape, design, archaeology, conservation)	0
Climate change (adaptation, mitigation)	0
Resource use (land, energy, water, minerals)	0
Summarise potential impacts and planned mitigations including deadlines and responsible officers:-	
No impact	

**Value and financial impacts** - The proposal indicates the following financial impacts.

	<i>Please score</i> <div style="border: 1px solid black; padding: 5px; display: inline-block;"> <span style="color: green;">+3</span> ← 0 → <span style="color: red;">-3</span> </div>
Jobs or training opportunities	0
Business investment within the area	+1
Tourism	+1
The supply or quality of housing	0
Access to services and benefits	0
Reduce cost or increase income	0
Increase capital receipts/funding	0

<sup>1</sup> Guidance notes are available to help fill in this form at [www.teignbridge.gov.uk/biaguidance](http://www.teignbridge.gov.uk/biaguidance).

Summarise potential impacts and planned mitigations including deadlines and responsible officers:-

The ASB is thought to have potential detrimental impact on tourism and the local economy in the areas affected. The order could improve that situation if implemented.

## Social impacts and duties

The proposal indicates the following social impacts.

	<i>Please score</i> <div> <span style="color: green;">+3</span> <span style="font-size: 1.5em;">←</span> <span style="font-size: 1.5em;">0</span> <span style="font-size: 1.5em;">→</span> <span style="color: red;">-3</span> </div>
<b>Age</b>	
<b>Children</b> (Under 16) – 16.25%	0
<b>Young</b> (16-24) – 7.88%	0
<b>Working age</b> (25-59) – 42.51%	0
<b>Older</b> (60+) – 31.82%	0
<b>Men</b> – 49.85%	0
<b>Women</b> – 51.4%	0
<b>Transgender</b> – c. 0.01%	0
<b>BAME (Black, Asian, minority ethnic)</b> – 3.8%	0
<b>LGB (lesbian, gay, bisexual)</b> – c. 5%	0
<b>Marriage and Civil Partnership</b> - 52%	0
<b>Religion and belief</b> – 71.9%	0
<b>Disability</b> – 20.6%	0
<b>Pregnancy and Maternity</b>	0
Rural – 27%	0
Economic Deprivation – 21.8%	0

\* **Bold** = 'Protected characteristics'

Have representatives of those likely to be affected by the proposal been **consulted**?

N/A Community representatives have been consulted on the order

Are there ongoing plans to **monitor** the impact of the proposals?

Yes

Are there any relevant **Human Rights** considerations?

Yes Will need to ensure that any enforcement is compliant with the guidance for the legislation and is proportionate to the anti-social behaviour undertaken

## Duties

Under the Equality Act 2010 s.149 the Council must annually publish what actions we have taken in response to our 3 equality duties.

**This proposal contributes to the duties in the following ways:**

- 1) The elimination of discrimination, harassment, victimisation and other prohibited conduct by .....ensuring that the order is applied to the community according to their behaviour
- 2) The advancement of equality of opportunity by .....ensuring the area can be used by all without intimidation
- 3) The fostering of good relations between people by .....creating safe public open spaces.

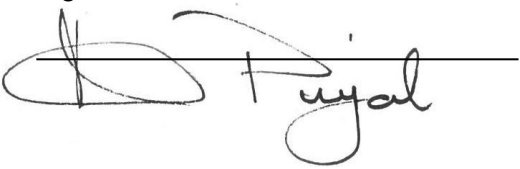
### Managers' evaluation

- ☒ No major change required.
- ☐ Adjustments have been made to better advance equality.
- ☐ Continue despite having identified some potential for adverse impacts.  
(Please detail your justification here.)
- ☐ Cease the proposal. It shows actual or potential unlawful discrimination.

### Recommended Actions:-

*Enter comments here*

If the PSPO is implemented that the enforcement actions is reviewed.

Sign Off		
Service Manager  BID	Signed	
		Date 20/1/2021
	Rebecca Hewitt	Date 20/1/2021
	Date the BIA should be reviewed/renewed	Date

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# TEIGNBRIDGE DISTRICT COUNCIL

## EXECUTIVE

11 FEBRUARY 2021

<b>Report Title</b>	Notice of Motion - Equality of Representation
<b>Purpose of Report</b>	To agree the recommendations of the Audit Scrutiny Committee and Overview and Scrutiny Committee in relation to the BAME Notice of Motion and recommend those are put forward to Full Council for approval.
<b>Recommendation(s)</b>	<p><b>The Executive is recommended to :</b></p> <p><b>Agree the following recommendations</b></p> <p><b>Motion No (1)</b></p> <p>1. Equalities training for members is arranged through Democratic Services and members are encouraged to attend by Group Leaders</p> <p>2. That the Committee report template is amended to include "Equalities Considerations" and whether a Business Impact Assessment is required</p> <p>3. The Council's Equalities Policy, which expires in 2020, is reviewed and considered by O&amp;S and Executive and included in 2021 Forward Plan</p> <p><b>Motion Nos (2) and (4)</b></p> <p>The Leader of the Council write to the Secretary of State for Education urging him to:</p> <p>Review the primary school, GCSE and A Level national curriculum with a view to ensuring that the historical record of the British Empire is treated in a way which fully takes account of slavery, the actions and views of historical figures and other oppressive experiences of BAME people, many of whose descendants are now part of our community.</p> <p>Show compassion and understanding by starting a national debate led by the BAME community, which seeks to define racism, the impacts of it in today's society - and demonstrate how we can all help people of colour feel fully included and welcomed in the UK (this could be part of the current government review)</p>

Executive Committee

	<p>Identify a Cabinet minister champion for the BAME community.</p> <p><b>Motion No (3)</b> Councillors to promote the pilot educational project being undertaken in partnership with Teignmouth Community School by raising awareness of the project through their formal and informal networks and encouraging other schools in the District to utilise the curriculum resources developed through the project and/or undertake similar projects in local schools.</p> <p><b>Motion No (5)</b> Following completion of the Equalities Impact assessment on the recovery plan, members of Audit Scrutiny Committee to review and determine if there are any areas of weakness. Comments to then be sought from external registered groups representing the interests of that group.</p> <p><b>Motion No (6)</b> Recommend that the Council encourages local historic societies to identify street names of particular historic significance and develop signage to explain the history behind the street's name.</p> <p>Review the street naming and numbering procedure to reflect the recent LGA advice note relating to requests from the public to change the public realm.</p> <p><b>Motion No (7)</b> An additional 2 questions should be included in the Councillors Community Fund form:</p> <p>1. How does your organisation or project meet the needs of (tick all or any that apply)</p> <ul style="list-style-type: none"> <li>• Older people (over 65yrs)</li> <li>• Young people (under 18yrs)</li> <li>• People with disabilities</li> <li>• Members of the LGBT community</li> <li>• Pregnant Women</li> <li>• Black, Asian and Minority Ethnic (BAME) people</li> </ul> <p>Please add any further comments here (Text box)</p> <p>2. Do you have an Equalities Policy Yes / No If Yes please upload a copy</p>
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<b>Financial Implications</b>	<p>Will depend on whether Equalities, Diversity and Inclusion training is arranged internally or externally. An internal course (2hrs) could be developed and delivered by HR at nil costs or external training has been identified at a cost of between £1,700 and £2,500 dependent upon the number of sessions delivered. Members would need to identify a budget for the external training</p> <p>Martin Flitcroft Chief Finance Officer &amp; Head of Corporate Services Martin.Flitcroft@teignbridge.gov.uk</p>
<b>Legal Implications</b>	<p>Advice has previously been on the matter and as such there are no further legal implications to report. Solicitor to the Council karen.trickey@teignbridge.gov.uk</p>
<b>Risk Assessment</b>	N/A
<b>Environmental/ Climate Change Implications</b>	None
<b>Report Author</b>	Amanda Pujol, Head of Communities & Service Improvement
<b>Portfolio Holder</b>	<p>Cllr Martin Wrigley, Executive Member for Homes and Communities Cllr Nina Jeffries, Executive Member for Economy and Jobs</p>
<b>Appendices</b>	<p><a href="#">Audit Scrutiny Committee 7 January 2021</a></p> <p><a href="#">Overview and Scrutiny Committee (1) 12 January 2021</a></p> <p><a href="#">Overview and Scrutiny Committee (2) 12 January 2021</a></p>

## 1. PURPOSE

- 1.1 To agree the recommendations of the Audit Scrutiny Committee and Overview and Scrutiny Committee 1 in relation to the BAME Notice of Motion and recommend those are put forward to Full Council for approval.

## 2. REPORT DETAIL

- 2.1 On 28 July 2020, following a Notice of Motion put forward by Councillor Jeffries, Full Council unanimously resolved that:-

- 1) There was a review of Teignbridge District Council's Human Resources and Equalities practices and the inclusion of regular training for members and officers, to ensure the needs of underrepresented groups are met through addressing poverty and encouraging economic and social mobility:-
- 2) [The Council to] Work with Devon County Council (DCC) to explore the prospect of making changes to the education curriculum to include BAME experiences, contributions, and the FACTs of History, throughout the year:-
- 3) [The Council to] Explore the possibility of an education transformation project in conjunction with schools that creates a suite of curriculum resources specific to Teignbridge's History:-
- 4) [The Council to] Lobby Government to invest and resource changes to the curriculum across the UK through the support of organisations such as The Black Curriculum and via associated campaigns:-
- 5) An advisory board [to be] put in place linked to the Equality Impact Assessment for the Covid -19 recovery plan, to connect the experiences of BAME individuals within the community with the aim of driving forward positive change:-
- 6) [The Council to] In partnership with DCC, [to] conduct a review of street names and monuments within Teignbridge to assess where information plaques relevant to uncovering the history of Imperialism and links to slavery can be put in place as soon as possible: [and]
- 7) [The Council to] Encourage Teignbridge organisations to contribute to diversity and social mobility through revising the Cllr Community Fund grants criteria to include (but not exclusively); *projects that contribute to addressing inequalities and raising educational attainment within underrepresented groups*

- 2.2 Following reports to Audit Scrutiny Committee on 7<sup>th</sup> January 2021 and Overview and Scrutiny 1 on 12<sup>th</sup> January the following recommendations were agreed for consideration by the Executive:

### **Motion No (1)**

1. Equalities training for members is arranged through Democratic Services and members are encouraged to attend by Group Leaders
2. That the Committee report template, completed by officers, is amended to include "Equalities Considerations" and whether a Business Impact Assessment is required
3. The Council's Equalities Policy, which expires in 2020, is reviewed and considered by O&S and Executive and included in 2021 Forward Plan

### **Motion Nos (2) and (4)**

The Leader of the Council write to the Secretary of State for Education urging him to:

Review the primary school, GCSE and A Level national curriculum with a view to ensuring that the historical record of the British Empire is treated in a way which fully takes account of slavery, the actions and views of historical figures and other oppressive experiences of BAME people, many of whose descendants are now part of our community.

Show compassion and understanding by starting a national debate led by the BAME community, which seeks to define racism, the impacts of it in today's society - and demonstrate how we can all help people of colour feel fully included and welcomed in the UK (this could be part of the current government review)

Identify a Cabinet minister champion for the BAME community.

**Motion No (3)**

Councillors to promote the pilot educational project being undertaken in partnership with Teignmouth Community School by raising awareness of the project through their formal and informal networks and encouraging other schools in the District to utilise the curriculum resources developed through the project and/or undertake similar projects in local schools.

**Motion No (5)**

Following completion of the Equalities Impact assessment on the recovery plan, members of Audit Scrutiny Committee to review and determine if there are any areas of weakness. Comments to then be sought from external registered groups representing the interests of that group.

**Motion No (6)**

Recommend that the Council encourages local historic societies to identify street names of particular historic significance and develop signage to explain the history behind the street's name.

Review the street naming and numbering procedure to reflect the recent LGA advice note relating to requests from the public to change the public realm.

**Motion No (7)**

An additional 2 questions should be included in the Councillors Community Fund form:

1. How does your organisation or project meet the needs of (tick all or any that apply)

- Older people (over 65yrs)
- Young people (under 18yrs)
- People with disabilities
- Members of the LGBT community
- Pregnant Women
- Black, Asian and Minority Ethnic (BAME) people

Please add any further comments here (Text box)

Executive Committee

2. Do you have an Equalities Policy Yes / No  
If Yes please upload a copy

- 2.3** At Overview and Scrutiny Committee 1 on 12 January 2021 members raised a number of queries around the existing process for changing Street names and any associated costs. For clarity, the existing Street Naming and Numbering procedure (which the Executive is asked to agree to review) states the following:

*Requests to name an unnamed street or rename a street will only be progressed if it can be demonstrated that the owners of all of the affected properties have been consulted and at least two thirds are in agreement. A canvas form detailing the changes and signed by all of the property owners would be acceptable.. If the request is to rename an existing street, the request must be justified by legitimate reasons in order for it to be forwarded to the relevant Ward Councillors or Town / Parish Council. A dislike of a street name would not normally constitute a legitimate reason for changing it. The suggested new street name will need to be confirmed as acceptable by Royal Mail and / or the Fire & Rescue Service and final confirmation will be required from a Council Corporate Director. Where addresses are changed as a result of the naming or renaming of a street we will arrange for Royal Mail to amend their records. We will also notify a number of bodies including the Valuation Office Agency, Land Registry and the emergency services. We will not take any responsibility for any issues which may arise from the address change with third parties such as utility companies or insurance companies. All costs associated with providing and erecting new street nameplates will have to be met by the owners of the properties who request the new street name except in exceptional circumstances where at its discretion the Town / Parish Council / City Council will provide and install the nameplates.*

- 2.4** The planning department have confirmed that there are no planning implications in erecting signage under a street name to explain their historical context.

### **3 FINANCIAL IMPLICATIONS**

- 3.1** Will depend on whether Equalities, Diversity and Inclusion training is arranged internally or externally. An internal course (2hrs) could be developed and delivered by HR at nil costs or external training has been identified at a cost of between £1,700 and £2,500 dependent upon the number of sessions delivered. Members would need to identify a budget for the external training

### **4. CONCLUSION**

- 4.1** Executive are recommended to agree the recommendations of the Audit Scrutiny Committee and Overview and Scrutiny Committee in relation to the BAME Notice of Motion and recommend those are put forward to Full Council for approval.

**TEIGNBRIDGE DISTRICT COUNCIL  
EXECUTIVE COMMITTEE  
11<sup>th</sup> FEBRUARY 2021  
PART I**

<b>Report Title</b>	<b>Proposed Long lettings and a Freehold Transfer of Public WC's to Teignmouth Town Council</b>
<b>Purpose of Report</b>	The purpose of this report is to present proposals for the future of public WC's in Teignmouth and to obtain approval for their disposal to the Town Council as set out in the report.
<b>Recommendation(s)</b>	<b>The Executive RESOLVES to:</b>  <b>(1) Approve the course of action set out in the proposal of this report.</b>
<b>Financial Implications</b>	The financial impacts ultimately create savings to the Council from 2025 as detailed in section 3.1. Martin Flitcroft, CPFA Chief Finance Officer & Head of Corporate Services Email: <a href="mailto:martin.flitcroft@teignbridge.gov.uk">martin.flitcroft@teignbridge.gov.uk</a>
<b>Legal Implications</b>	There are no legal implications save that the Council will be disposing of assets. Paul Woodhead Legal Services Team Leader and Deputy Monitoring Officer Email: <a href="mailto:paul.woodhead@teignbridge.gov.uk">paul.woodhead@teignbridge.gov.uk</a>
<b>Risk Assessment</b>	Report author to comment on the Risk Assessment Title of person giving advice Email: @teignbridge.gov.uk
<b>Environmental/ Climate Change Implications</b>	Climate change implications are mentioned in Section 3.3 William Elliott, Climate Change Officer Email: <a href="mailto:William.Elliott@teignbridge.gov.uk">William.Elliott@teignbridge.gov.uk</a>
<b>Report Author</b>	Stephen Forsey Assets and Commercialisation Manager Email: <a href="mailto:Stephen.forsey@teignbridge.gov.uk">Stephen.forsey@teignbridge.gov.uk</a>  Karen Howe, Estates Surveyor Email: <a href="mailto:Karen.howe@teignbridge.gov.uk">Karen.howe@teignbridge.gov.uk</a>
<b>Portfolio Holder</b>	Executive Member of Corporate Resources – Councillor Keeling Email: <a href="mailto:Richard.Keeling@Teignbridge.gov.uk">Richard.Keeling@Teignbridge.gov.uk</a>
<b>Appendices / Background Papers</b>	N/A

## 1. INTRODUCTION / BACKGROUND

At its meeting on 4th November 2014, the Executive Committee decided to approve the granting of 10 year leases to Teignmouth Town Council (Town Council) expiring in June 2025 for the management and operation of the following facilities in Teignmouth:

- Beachcomber (The Den) public WC's, Teignmouth
- Women's and men's Jubilee Shelter public WC's, Eastcliff Promenade, Teignmouth
- Eastcliff Car Park public WC's, Dawlish Road, Teignmouth
- Lower Brook Street public WC's, Teignmouth
- Brunswick Street public WC's, Teignmouth.

This was in addition to The Point car park WC's which were already let to the Town Council by way of a lease which expires in September 2027.

The purpose of the granting of the above leases was to facilitate the retention of the public WC provision within the town while reducing the management cost to Teignbridge District Council (TDC).

However, all the leases contained a break option, and this option was operated by the Town Council effective from the summer of 2020.

To enable the public WCs to remain open for the benefit of residents of and visitors to Teignmouth in the summer of 2020, short term arrangements were made with the Town Council whereby the Town Council continued to operate the facilities pending a decision on the long term future of the public WC's in Teignmouth.

## **2. PROPOSAL**

It is now proposed that TDC grant the following legal interests to the Town Council to ensure that the facilities remain open and operational for the longer term:

In respect of the existing women's and men's public WC buildings at Jubilee Shelter (Eastcliffe Promenade), Teignmouth and The Point car park, Teignmouth it is proposed that the Town Council be granted full repairing and insuring leasehold interests for a Term of 60 years.

In respect of the new public WC sites at Eastcliff car park, Teignmouth (to replace the WC's that have recently been demolished) and Quay Road car park, Teignmouth (as an alternative to the closed WC's at Brunswick Street), it is proposed that the Town Council be granted full repairing and insuring leasehold interests for a Term of 60 years.

In respect of the premises at the Den, Teignmouth it is proposed that the Town Council be granted a full repairing and insuring leasehold interest for a Term of 60 years but subject to the potential provision of WC facilities elsewhere at the Den in the event that the current facilities are repurposed for 'back of house' facilities to support the letting of the Beachcomber building as a destination café/restaurant. In this regard, discussions are ongoing with the Town Council in respect of a suitable alternative site for the Town Council to construct new facilities.

In respect of the Premises at Lower Brook Street, Teignmouth it is proposed that TDC dispose of its interest to the Town Council by way of a transfer of its Freehold interest, subject to restrictive covenants and overage.

### 3. IMPLICATIONS, RISK MANAGEMENT & CLIMATE CHANGE IMPACT

#### 3.1 Financial

Under the provision of each of the previous leases the Rent was £1 (one pound) and TDC was required to make an annual financial contribution to the Town Council for the running of the WCs. It is proposed that these annual contributions will continue until 30 June 2025 as provided for by the previous leases. This gives the Town Council time to arrange alternative funding streams to run and operate the public WC's and so that the Town Council does not require funding from TDC from 2025.

The proposed leasing agreements compare favourably with the cost of continuing to manage and maintain the public conveniences by TDC, and delivers on-going savings to TDC in future years of £71,000 per annum from July 2025.

The breakdown of the annual payments from TDC to the Town Council until 30 June 2025 is as listed below:

• Brunswick Street WC's	£ 7,100 per annum
• The Den WC's	£39,050 per annum
• Jubilee Shelter	£10,650 per annum
• Eastcliff Car Park	£ 7,100 per annum
• Lower Brook Street	<u>£ 7,100</u> per annum
<b>Total</b>	<b>£71,000 per annum</b>

Where the Town Council construct new WC facilities or refurbish existing buildings, it will fund those works.

All leases will have a mutual 12 month break clause subject to the following specific clauses:

- In the event of notice being served by TDC, compensation will be payable by TDC for a building or refurbishment capital expenditure incurred by the

Town Council. This will be limited to the first 15 years of the lease subject to an annual depreciation rate.

- The Town Council break will be subject to at least 12 months' notice after the 5<sup>th</sup> year ending on 5<sup>th</sup> January in any year. There will be no compensation payable by TDC for any upgrades or new WC's facilities.

### **3.2 Risks**

There is an inherent risk (albeit small) that the Town Council will not at some time in the future, operate the public WC's in a proper manner, or not at all. To mitigate against this, the legal documents will include appropriate clauses to reasonably prevent this from happening. This will include break options for the benefit of and exercisable by both Councils. It should be noted that if TDC does regain the operation of the WC's there will either be a financial cost to TDC to maintain the service provision or a risk that the WC's will be closed.

All leases will have a mutual 12 month break clause subject to the specific clauses mentioned in Section 3.1.

With regards to the Den Public WC's, the break provision's TDC compensation is to be excluded until the long term location of the Den public WC's has been documented.

### **3.3 Environmental/Climate Change Impact**

The proposals set out in Section 2 of the report are not anticipated to result in a net change in the sites' carbon and water footprint. There are therefore no significant environmental implications associated with this report. Where possible, opportunities should be taken to increase water and energy efficiency standards.

#### **4. ALTERNATIVE OPTIONS**

Not to grant these long term agreements for all the named facilities to the Town Council would likely result in a continuing substantial revenue expenditure by TDC to keep the WCs open. Alternatively, TDC could take the decision to close the facilities when the current agreement with the Town Council expires.

#### **5. CONCLUSION**

It is recommended that the proposals set out at paragraph 2 above be approved.